

**AGENDA**  
**BUILDING & ZONING OVERSIGHT COMMITTEE MEETING**  
 February 27, 2020  
 9:00 o'clock a.m.



<b>FORT MYERS BUILDING &amp; ZONING OVERSIGHT COMMITTEE</b>						
<b>Chairman</b> David Malt			<b>Vice Chair</b> Dan Beiter			
<b>Committee Member</b> Jenna Persons	<b>Committee Member</b> Chris Cartee	<b>Committee Member</b> Marc Malaniak	<b>Committee Member</b> Dan O'Berski	<b>Committee Member</b> Jesse Gill	<b>Committee Member</b> Paul Benvie	<b>Non-Voting Committee Member</b> Phillip Ford

**CITY COUNCIL CHAMBERS, 2200 SECOND STREET, FORT MYERS, FLORIDA**

**For full agenda Packet [Click Here](#). Larger files may take longer to download.**

**CALL TO ORDER**

**Pledge of Allegiance to the Flag of the United States of America**


**Roll Call**

**AGENDA ITEMS:**

1. Approval of Meeting Minutes for: January 23, 2020
2. Software Plans Update – January 2020
3. Fire Prevention – January 2020
4. Engineering Services – January 2020
5. Permit Revenue Charts – January 2020
6. Performance Monthly Report – January 2020
7. Planning / Development Services – January 2020
8. Building, Permitting & Inspections (BPI) – January 2020


**AGENDA**  
**BUILDING & ZONING OVERSIGHT COMMITTEE MEETING**

February 27, 2020  
9:00 o'clock a.m.



9. Directors Comments

10. Other Business:


**NEXT MEETING: March 26, 2020**

**ADJOURN**

Special Requirements: If you require special aid or services as addressed in the Americans with Disabilities Act, please contact the Building Division Office Manager at (239) 321-7931 or for the hearing impaired, TDD telephone number (239) 332-2541.



**FMBZOC**

**AGENDA ITEM #1**

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Approval of Meeting Minutes for:  
January 23, 2020

FORT MYERS BUILDING AND ZONING OVERSIGHT COMMITTEE MEETING  
January 23, 2020

The January 23, 2020 meeting of the Building and Zoning Oversight Committee was called to order at 9:01 o'clock a.m. at City Hall, 2200 Second Street, Fort Myers, in Council Chambers. Present were Chairman David Malt, presiding, and Committee Members Dan Beiter, Marc Malaniak, Jenna Persons, Chris Cartee, Jesse Gill, Dan O'Berski, and Paul Benvie; Councilperson Gaile Anthony; and City employees Sherri Enright, Rick Reynolds, Nicole Monahan, Glenis Buck, Steve Belden, Brent Brewster, Beth Stark and Melinda Botsford.

**CALL TO ORDER**

**Pledge of Allegiance to the Flag of the United States of America**

**Roll Call**

**ITEM #1: APPROVAL OF MINUTES FROM THE FORT MYERS BUILDING AND ZONING OVERSIGHT COMMITTEE (BZOC) MEETING OF DECEMBER 5, 2019**

– It was moved by Committee Member Dan O'Berski, seconded by Committee Member Dan Beiter and unanimously carried to approve the minutes for December 5, 2019.

**ITEM #2: SOFTWARE PLANS UPDATE**

– Steve Belden, Director, Community Development Department stated that the IT Department was unable to make it and will be in attendance next month. Mr. Belden stated that City staff is progressing and slowly working through the issues with the Energov System. Mr. Belden stated that City staff has learned that it is a more complex process to go through than anticipated; once they work through the issues, they are feeling confident that the Energov system will be more efficient than the current system.

**ITEM #3: FIRE DEPARTMENT**

– Rick Reynolds, Fire Marshal, Fire Prevention stated that one of the Fire Inspector positions was filled on January 16<sup>th</sup>, 2020. Mr. Reynolds stated that the Fire Inspector recently hired on January 16<sup>th</sup> is not currently certified and are currently working through the process of getting him certified. Mr. Reynolds stated that there will be another Fire Inspector starting on January 30<sup>th</sup>, 2020 that is state certified. Mr. Reynolds stated that the Fire Inspection Program classes are held at the City of Fort Myers Fire Station on the weekends; the next class will be held on February 8<sup>th</sup>.

Mr. Reynolds stated that the requirement of a BDA (Bi-Directional Amplification) system is first announced in pre-application meetings. Mr. Reynolds stated that there are software programs available that will go through plans to let the customer know where a BDA (Bi-Directional Amplification) system will be required and how to proceed; this software program is usually available through an engineer. Mr. Reynolds stated that if the BDA (Bi-Directional Amplification) system is not installed correctly, it could throw the whole 911 system offline; there is a fine from the FCC for unpermitted BDA systems. Mr. Reynolds stated that there are a lot of districts that are going to mobile portable repeaters. Mr. Reynolds stated that there were at least two BDA (Bi-Directional Amplification) systems that went through the permitting process and were finalized. Mr. Reynolds stated that Motorola Techs will be required to

be present at the final inspection of the BDA (Bi-Directional Amplification) system permit; Lee County Emergency Operations is requiring a separate permit for that final inspection. Mr. Reynolds stated that Lee County is looking into putting up more towers with the P25 system; experts say the P25 system is to send data through radio signals. Mr. Reynolds stated that per Florida state statute, new buildings are now required to comply with the radio enhancement permits; existing buildings will be required to comply by 2021; high rises and apartment buildings will be required to comply by 2025.

**ITEM #4: ENGINEERING** – Glenis Buck, Program and Fiscal Manager, Public Works Department stated that with the time pace at 25 percent, revenues are at 30 percent and overall expenses at 19 percent. Ms. Buck stated that the organizational chart remains the same.

**ITEM #5: PERMIT REVENUE CHARTS** – Susan Maurer, Budget Analyst, Office of Management and Budget stated that the financial summary reflects the information related to permit activities through December 31, 2019 with a time pace of 25 percent. Ms. Maurer stated that the books are now closed for fiscal year 2018-2019; however, it is subject to change. Ms. Maurer stated that the General Fund permit revenues include Engineering permit fees, Fire Department permit fees, Development Services-Zoning/Planning fees and Development Services-Plan Review fees were reviewed. Ms. Maurer stated that the combined General Fund shows a decrease in total revenues versus the prior year. Ms. Maurer stated that with the exception of the Development Services, Planning and Zoning fees, all divisions/departments for the General Fund permit collections are above budget year-to-date for fiscal year 2020. Ms. Maurer stated that the revenues for the Building, Permit and Inspections division were reviewed and show a decrease versus the prior year. Ms. Maurer stated that permitting fees were reduced seventy-five percent for a period of one-year effective October 1, 2019 through September 30, 2020. Ms. Maurer stated that the expenses for the Building Division show an increase versus the prior year and the breakdown was reviewed. Ms. Maurer stated that as of the writing of this report there were six vacant full-time equivalents in the Building Division, which were reviewed. Ms. Maurer stated that use of prior year reserves were used to fund the expenses for the reduction in permitting fees and the Unsafe Structure Demolition/Building Code Violations capital project. Ms. Maurer stated that the estimated ending reserve balance as of September 30, 2019 was reviewed. Ms. Maurer stated that the combined General Fund permit revenues and Building Division permit fees are ahead of budget ending on December 31, 2019.

**ITEM #6: PERFORMANCE MONTHLY REPORT** – Brent Brewster, Building Official, Building, Permitting and Inspections Division stated that plan reviews were completed within target range in the month of November 2019 and December 2019; inspections were completed on the next business day with no rollovers. Mr. Brewster stated that the use of the private provider increased due to the holidays and staff availability. Mr. Brewster stated that there is a steady trend of total number of permits issued from the 2017 to 2019, which were reviewed. Mr. Brewster stated that the number of single-family home was higher in the month of December 2019, which were reviewed. Mr. Brewster stated that there over 2,000 proposed code changes coming up in 2020 to the

Florida Building Code; there will be more information on the code changes in April 2020. Mr. Brewster stated that the code changes would go into effect on December 31, 2020. Mr. Brewster stated that any permit applications submitted after December 31, 2020, must comply with the 2020 Florida Building Code. Mr. Brewster stated that they are still waiting to hear when the FEMA Flood map changes go on to the registry notification; once the changes are filed on the registry, the City can submit for appeals. Mr. Brewster stated that he will be looking to hire a Building Inspector; he is looking for someone that is already licensed. Mr. Brewster stated that the Permit Representative position and Customer Service Representative II position were recently vacated and will be looking to fill those two positions.

**ITEM #7: PLANNING/DEVELOPMENT SERVICES** – Ms. Beth Stark, Building Services/Floodplain Coordinator, Community Development Department stated that the financial summary for the Planning Division for December 2019 was provided, with the year at 25 percent of time pace, revenues are at 72 percent; expenses for personal services are at 21 percent; operating expenses are at 17 percent; overall expenditures are at 19 percent. Steve Belden, Director, Community Development Department stated that the Zoning Officer position is currently vacant; they have made an internal recommendation for the Zoning Officer position.

**ITEM #8: BUILDING/PERMITTING/INSPECTIONS (BPI)** – Ms. Beth Stark, Building Services/Floodplain Coordinator, Community Development Department stated that the financial summary for the Building Division for December was provided, the revenues are at 13 percent and personal services are at 19 percent; other operating expenses are at 17 percent.

**ITEM #9: DIRECTORS COMMENTS** – Steve Belden, Director, Community Development Department stated that when the BPI funding for Demolition Program was approved by Council, it was restricted to only be utilized for demolitions of unsafe structures. Mr. Belden stated that any money that is recouped from the demolitions of unsafe structures would go back into the funding for the Demolition Program. Mr. Belden stated that in regard to the legality of the funding for the Demolition program, the City relied on Sarasota County's program. Sherri Enright, Assistant Administrative Attorney, Administrative Attorney's Office stated that she contacted the Sarasota County Building Official and received a copy of their ordinance as well as their resolution that is completed yearly; City staff also confirmed all of the information given through research, which was reviewed. Ms. Enright stated that the BPI funding for the Demolition Program cannot be used for general code enforcement activities; the funding can only be used to enforce the Florida Building Code which include unsafe structures. Brent Brewster, Building Official, Community Development Department stated that he does not know of any other wording in the Florida Building Code other than unsafe structures that will allow BPI funding to be used. Mr. Brewster stated that the amount of \$500,000.00 allocated to the Demolition Program is what Sarasota County also allocates. Mr. Belden stated that a couple of structures have since been used out of this Demolition Program funding. Ms. Enright stated that Sarasota County has used BPI funding for their Demolition Program for several years. Mr. Belden stated that the funding for the Demolition Program will be looked at

FORT MYERS BUILDING AND ZONING OVERSIGHT COMMITTEE MEETING  
January 23, 2020

annually to see whether it should be adjusted. Mr. Belden stated that the City has had a very aggressive Demolition Program the last couple years that City Council approved of; and has tackled a lot of the unsafe structures that have built up over the years. Mr. Belden stated that he does not think the City will need to replenish the \$500,000.00 every year. Mr. Belden stated that the second phase of the demolition of an unsafe structure is to foreclose on the property and bid them out for affordable housing. Susan Maurer, Budget Analyst, Office of Management and Budget stated that the Demolition Program is a capital project. Ms. Maurer stated that the capital project for the Demolition Program will go before City Council and must be approved every year; any money left over in the capital project, will get rolled over to the next fiscal year. Ms. Maurer stated that if the project is closed, the remaining amount left will be put back into the BPI funding source. Mr. Belden stated that the \$200,000.00 that was allocated from the General Fund to fund a separate project covers the costs associated with the Demolition Program but would not be included in the direct costs that the BPI fund would pay for, which were reviewed.

**ITEM #10: OTHER BUSINESS** – Steve Belden, Director, Community Development Department stated that Terry Pohlman, Program and Fiscal Manager for Community Development Department, is retiring in February 2020. Mr. Belden stated that they have posted the Program and Fiscal Manager position and received 23 applicants.

**ITEM #11: NEXT MEETING** – The next meeting is scheduled to be held on Thursday, February 27, 2020 at 9:00 a.m. at Council Chambers in City Hall, 2200 Second Street, Fort Myers.

Chairman Malt adjourned the meeting at 9:52 o'clock a.m.



**FMBZOC**

**AGENDA ITEM #2**

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Software Plans Update –  
January 2020

## Software Projects Update

Linda Jones

February 27, 2020

Below is a summary listing of Tidemark related work orders completed for CDD January 2020.

<u>Division</u>	<u>Total</u>	<u>Work Order Description</u>
CD ADM	2	103575 – Tidemark Quarterly Parcel Update 104080 – User unable to print Tidemark reports
CD-BPI	3	104338 – Tidemark issues 103749 – User having issues with Crystal Reports in Tidemark 103752– Tidemark issues
CD- CED	3	104322 – Tidemark issues 103705 – Request for new COD status code – COD 104121 – Remove access to Tidemark
CDD-HRE	1	104251 – Remove access to Tidemark
CDD-PLN	1	104173 – Remove access to Tidemark



## **FMBZOC**

### **AGENDA ITEM #3**

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#### Fire Prevention – January 2020

- a. Financial/Budget
- b. Staffing/Org Chart

FIRE PREVENTION BUREAU MONTHLY REPORT

FIRE INSPECTIONS	PREVIOUS		FIRE PLAN REVIEWS	PREVIOUS	
	CURRENT M/E	M/E		CURRENT M/E	M/E
	138	170		118	171
BTR/RE-BTR	50	54	# of First Reviews past target times	0	0
BLDG FINALS	88	116	# of Resubmits past target times # of Revisions past target times	0	0

\*Report of Revenue and time pace provided by Finance



# Fort Myers Fire Department

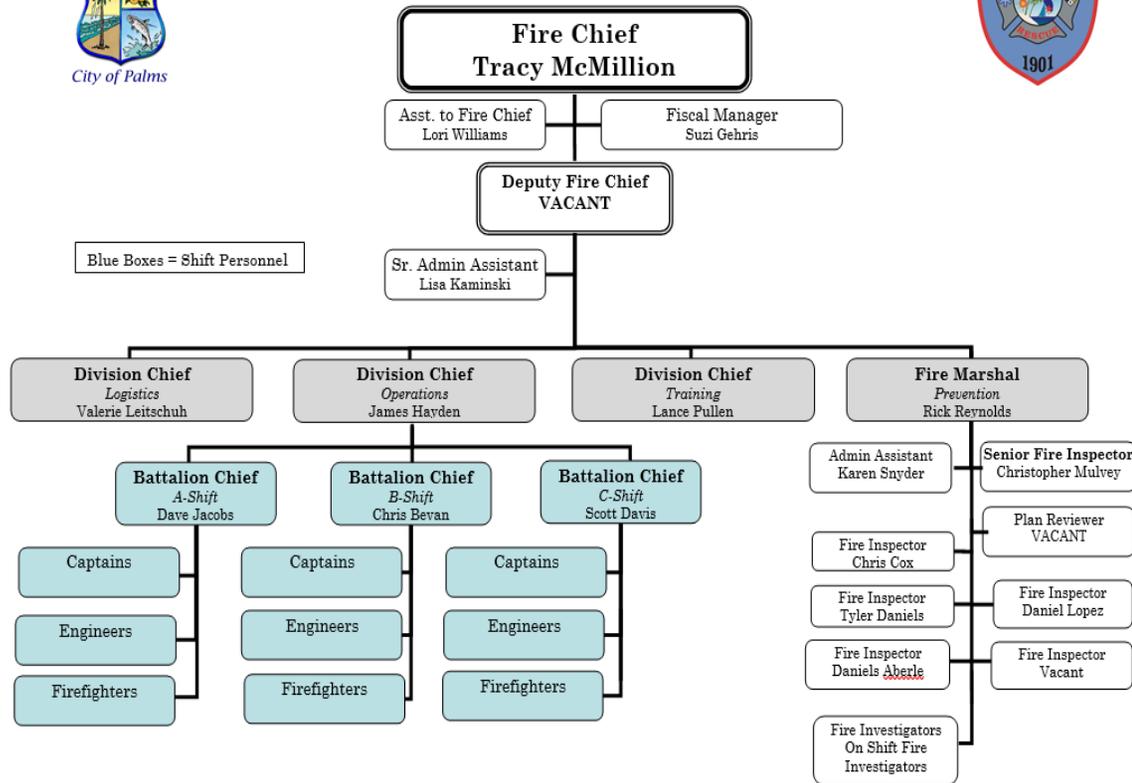
## Organizational Chart



\*Organizational Chart changes from previous month:

Fire Inspector: Daniel Aberle

Fire Inspector: Daniel Lopez





**FMBZOC**

**AGENDA ITEM #4**

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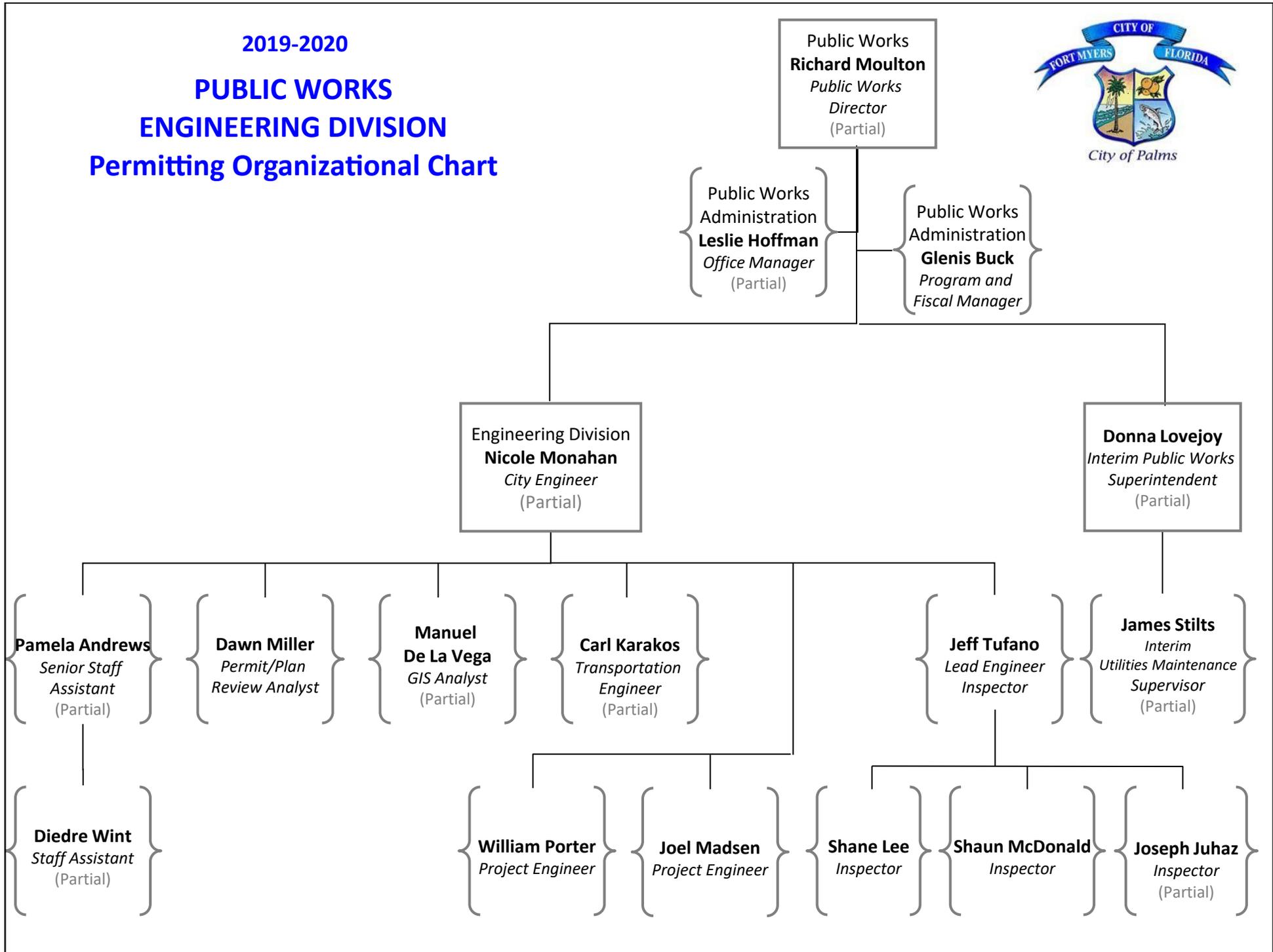
Engineering Services –  
January 2020

- a. Financial/Budget
- b. Staffing/Org Chart

**Engineering Permit/Plan Review Budget  
FY 2020 (October 2019 - September 2020)**

Account #	Description	FY 2020 Budget	October-19 Actual	November-19 Actual	December-19 Actual	January-20 Actual	February-20 Actual	March-20 Actual	April-20 Actual	May-20 Actual	June-20 Actual	July-20 Actual	August-20 Actual	September-20 Actual	Year to Date Actual	% of Budget	Year to Date Balance
<b>Revenue</b>																	
002-0902-329-0001	Permit / Plan Review Fees	\$1,273,200	\$183,397	\$90,771	\$109,913	\$99,660									\$483,740	38%	(\$789,460)
	<b>Revenue</b>	<b>\$1,273,200</b>	<b>\$183,397</b>	<b>\$90,771</b>	<b>\$109,913</b>	<b>\$99,660</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$483,740</b>	<b>38%</b>	
<b>Expenditures</b>																	
002-0902-539-1200	Salaries & Wages - Regular	\$504,947	\$25,453	\$26,586	\$26,740	\$27,712									\$106,491	21%	\$398,456
002-0902-539-1205	Seniority Pay	\$3,818	\$0	\$3,787	\$0	\$0									\$3,787	99%	\$31
002-0902-539-1400	Salaries & Wages-Overtime	\$25,000	\$274	\$318	\$294	\$220									\$1,105	4%	\$23,895
002-0902-539-2100	FICA Taxes	\$38,628	\$1,968	\$2,348	\$2,068	\$2,137									\$8,521	22%	\$30,107
002-0902-539-2200	General Retirement	\$173,813	\$9,056	\$9,470	\$9,516	\$9,832									\$37,874	22%	\$135,939
002-0902-539-2300	Health & Life Insurance	\$115,495	\$9,625	\$9,625	\$9,625	\$9,625									\$38,498	33%	\$76,997
002-0902-539-2400	Worker's Compensation	\$5,769	\$481	\$481	\$481	\$481									\$1,923	33%	\$3,846
	<b>Personnel Expenses Subtotal</b>	<b>\$867,470</b>	<b>\$46,856</b>	<b>\$52,614</b>	<b>\$48,723</b>	<b>\$50,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$198,198</b>	<b>23%</b>	<b>\$669,271</b>
002-0902-539-3100	Professional Services	\$238,370	\$19,864	\$19,864	\$19,864	\$19,864									\$79,457	33%	\$158,913
002-0902-539-4100	Communication	\$3,400	\$0	\$0	\$0	\$0									\$0	0%	\$3,400
002-0902-539-4200	Freight/Postage	\$1,400	\$21	\$11	\$7	\$0									\$39	3%	\$1,361
002-0902-539-4410	Fleet Equipment Rental	\$73,000	\$6,083	\$6,083	\$6,083	\$6,083									\$24,333	33%	\$48,667
002-0902-539-4416	MIS Service Charges	\$171,000	\$14,250	\$14,250	\$14,250	\$14,250									\$57,000	33%	\$114,000
002-0902-539-4417	MIS Capital Recovery	\$21,800	\$1,817	\$1,817	\$1,817	\$1,817									\$7,267	33%	\$14,533
002-0902-539-4600	Repair/Maintenance	\$3,500	\$0	\$0	\$0	\$0									\$0	0%	\$3,500
002-0902-539-4700	Printing/Binding	\$3,000	\$0	\$0	\$0	\$0									\$0	0%	\$3,000
002-0902-539-4800	Advertising	\$4,000	\$57	\$0	\$203	\$0									\$261	7%	\$3,739
002-0902-539-5100	Office Supplies	\$10,000	\$286	\$149	\$33	\$203									\$672	7%	\$9,328
002-0902-539-5158	Computer Hardware <\$750	\$1,500	\$33	\$0	\$0	\$0									\$33	2%	\$1,467
002-0902-539-5159	Computer Software <\$750	\$3,000	\$0	\$0	\$0	\$0									\$0	0%	\$3,000
002-0902-539-5200	Operating Supplies	\$10,000	\$81	\$594	\$156	\$42									\$873	9%	\$9,127
002-0902-539-5250	Small Tools/Equipment	\$7,000	\$0	\$13	\$628	\$0									\$641	9%	\$6,359
002-0902-539-5255	Assets \$750-\$5000	\$3,000	\$0	\$0	\$0	\$0									\$0	0%	\$3,000
002-0902-539-5299	Software \$750-\$5000	\$2,500	\$0	\$0	\$0	\$0									\$0	0%	\$2,500
002-0902-539-5400	Dues/Subscriptions	\$6,000	(\$64)	\$198	\$0	\$0									\$133	2%	\$5,867
	<b>Operating Expenses Subtotal</b>	<b>\$562,470</b>	<b>\$42,428</b>	<b>\$42,980</b>	<b>\$43,041</b>	<b>\$42,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$170,708</b>	<b>30%</b>	<b>\$391,762</b>
	<b>Total Expenditures</b>	<b>\$1,429,940</b>	<b>\$89,284</b>	<b>\$95,593</b>	<b>\$91,765</b>	<b>\$92,264</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$368,906</b>	<b>26%</b>	<b>\$1,061,033</b>
	<b>Revenue Over Expenditures</b>	<b>(\$156,740)</b>	<b>\$94,113</b>	<b>(\$4,822)</b>	<b>\$18,148</b>	<b>\$7,395</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$114,834</b>		

2019-2020  
**PUBLIC WORKS**  
**ENGINEERING DIVISION**  
**Permitting Organizational Chart**





**FMBZOC**

**AGENDA ITEM #5**

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Permit Revenue Charts –  
January 2020

**City of Fort Myers, Florida**  
**Building and Zoning Oversight Committee Meeting**  
**For the Four Months Ended January 31, 2020**  
**Financial Summary**

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This report reflects abridged financial information as it relates to Building and Zoning activities through January 31, 2020. The percentage target through the end of January, based on time pace, equals 33.3%. **The audit for fiscal year 2018-2019 is not complete and the information contained within this Financial Summary is subject to change.**

**General Fund Permit Revenues**

- Engineering Permit Fees
- Fire Department Permit Fees
- Development Services Zoning/Planning Fees
- Development Services Plan Review Fees

The combined General Fund Revenues noted above for the four months ended January 31, 2020, total \$1,550,796 and are 36.7% of the \$4,228,800 permit revenues budget compared to prior year revenues at \$1,494,542 and 45.8% of the \$3,260,900 budget. This amounts to an increase of \$56,254 or 3.8% in total revenues over that of the prior year. The breakdown of the General Fund permit revenues is found below.

- **Engineering Permit Fees** total \$483,561 and are 38.0% of the \$1,273,200 budget compared to prior year revenues at \$397,845 and 34.4% of the \$1,156,800 budget.
- **Fire Department Permit Fees** total \$659,110 and are 38.5% of the \$1,712,400 budget compared to prior year revenues at \$646,727 and 59.7% of the \$1,082,900 budget.
- **Development Services Zoning/Planning Fees** total \$38,390 and are 24.1% of the \$159,600 budget compared to prior year revenues at \$58,170 and 36.4 % of the \$159,600 budget.
- **Development Services Plan Review Fees** total \$369,735 and are 34.1% of the \$1,083,600 budget compared to prior year revenues at \$391,800 and 45.5% of the \$861,600 budget.

With the exception of Development Services-Zoning/Planning Fees, the above-referenced General Fund Permit Collections are above budget year-to-date fiscal year 2020.

**Building Permits and Inspections**

Total Revenues of \$985,310 are 17.4% of the \$5,652,728 budget while total expenses of \$1,360,869 are 24.1% of budget compared to prior year revenues of \$1,307,607 at 27.6% of the \$4,732,716 budget and total expenses of \$1,215,922 at 25.7% of budget. Total Revenues decrease \$322,297 or 24.6% from that of the prior year. Permit Fees for FY19-20 were intentionally reduced 75% for a one-year period effective October 1, 2019 through September 30, 2020. Total expenses increase over that of the prior year by \$144,947 or 11.9%. This expense increase is due to an increase in Personal Services, Contract Services for security installations, Other Current Charges as 20% of nine Code Officers' salaries and benefits expense were charged to BPI and Indirect Costs partially offset by a decrease in Professional Services due to the FY2019 one-time expense for a revenue review and a decrease in the transfer to the Capital Improvement Budget. Personnel are comprised of 34.8 full-time equivalents. Twenty percent or .2 FTE of the Building Services/Floodplain Coordinator position is allocated to the Planning Division. Funding for a vacant Sustainability Coordinator position remains frozen for FY2019-2020. This position is allocated 50% to BPI and 50% to the General Fund. Four Building Inspector positions, one

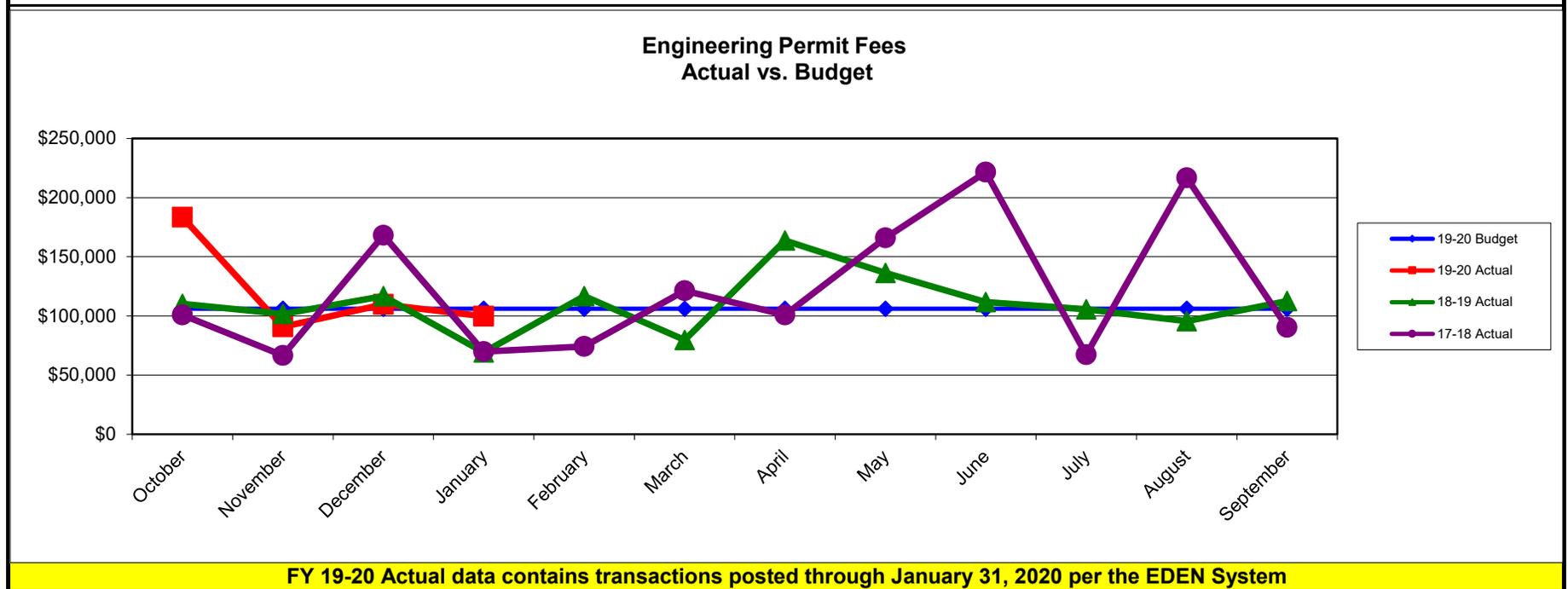
Administrative Assistant position and one Deputy Building Official or 6.0 full-time equivalents are vacant. Use of prior year reserves in the amount of \$3,801,328 were used to balance this fund due to the reduction of Building, Permitting, Inspection and Plan Review fees by 75% for a period of one year and the \$500,000 funding for the Unsafe Structure Demolition/Building Code Violations capital project. The September 30, 2019 **estimated** ending reserve balance is \$12,197,260. As of January 31, 2020, year to date expenditures exceed revenues by \$375,559.

## **CONCLUSION**

Review of the above information for the four months ended January 31, 2020 indicates that the combined General Fund Permit Revenues are ahead of the budget by \$141,196 and BPI Permit Fees are ahead of budget by \$365,000. BPI spending is within the budget parameters. This report is designed as an informative document and is limited in scope to the above-mentioned Building and Zoning related accounts.

## Engineering Permit Fees

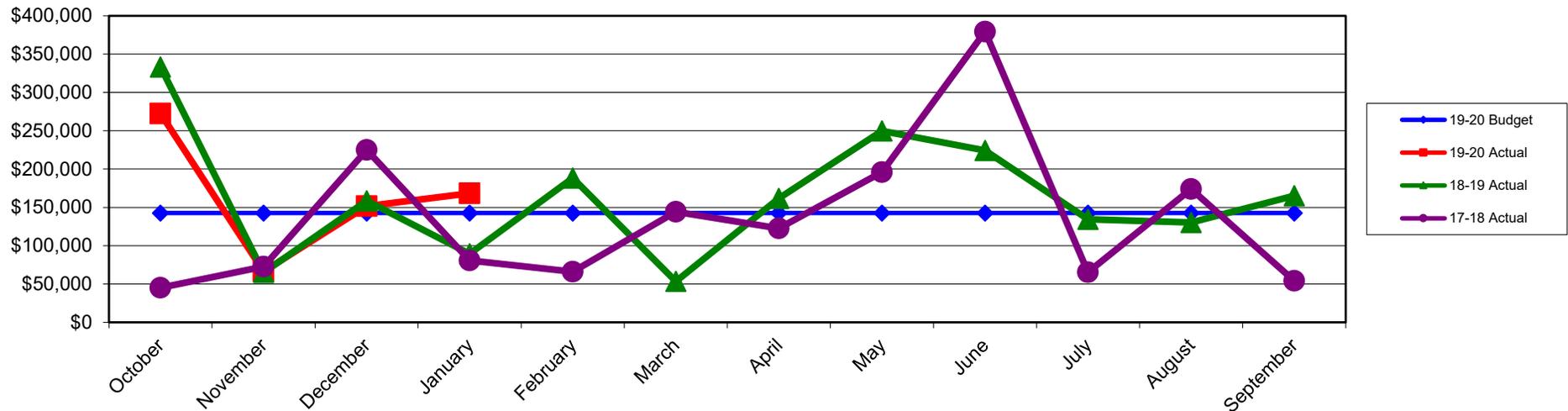
Month	19-20 Budget	19-20 Actual	HISTORY					19-20 Actual Over(Under) Budget YTD
			18-19 Actual	17-18 Actual	16-17 Actual	15-16 Actual	14-15 Actual	
October	\$106,100	\$183,397	\$110,299	\$100,913	\$99,325	\$84,285	\$52,200	\$77,297
November	\$106,100	\$90,771	\$101,682	\$66,585	\$81,359	\$48,089	\$28,557	(\$15,329)
December	\$106,100	\$109,663	\$116,623	\$168,194	\$63,904	\$60,876	\$41,939	\$3,563
<b>January</b>	<b>\$106,100</b>	<b>\$99,730</b>	<b>\$69,241</b>	<b>\$69,841</b>	<b>\$85,457</b>	<b>\$51,017</b>	<b>\$38,768</b>	<b>(\$6,370)</b>
February	\$106,100		\$116,749	\$74,266	\$55,502	\$150,109	\$82,059	
March	\$106,100		\$79,762	\$121,318	\$67,422	\$90,812	\$166,639	
April	\$106,100		\$163,748	\$100,768	\$116,017	\$79,082	\$53,699	
May	\$106,100		\$136,252	\$165,992	\$60,989	\$78,008	\$66,287	
June	\$106,100		\$111,618	\$221,522	\$88,116	\$104,082	\$99,087	
July	\$106,100		\$105,667	\$67,202	\$45,002	\$114,633	\$59,345	
August	\$106,100		\$95,600	\$216,769	\$59,496	\$75,221	\$62,489	
September	\$106,100		\$112,493	\$90,337	\$64,462	\$66,889	\$104,038	
<b>YTD Totals</b>	<b>\$1,273,200</b>	<b>\$483,561</b>	<b>\$1,319,734</b>	<b>\$1,463,707</b>	<b>\$887,051</b>	<b>\$1,003,103</b>	<b>\$855,107</b>	<b>\$59,161</b>



## Fire Dept. Permit Fees

Month	19-20 Budget	19-20 Actual	HISTORY					19-20 Actual Over(Under) Budget YTD
			18-19 Actual	17-18 Actual	16-17 Actual	15-16 Actual	14-15 Actual	
October	\$142,700	\$272,508	\$333,373	\$45,139	\$147,227	\$91,094	\$30,762	\$129,808
November	\$142,700	\$66,361	\$65,089	\$72,555	\$68,306	\$80,379	\$25,272	(\$76,339)
December	\$142,700	\$151,800	\$158,682	\$224,823	\$79,047	\$37,926	\$47,407	\$9,100
<b>January</b>	<b>\$142,700</b>	<b>\$168,441</b>	<b>\$89,583</b>	<b>\$80,766</b>	<b>\$77,297</b>	<b>\$45,205</b>	<b>\$47,276</b>	<b>\$25,741</b>
February	\$142,700		\$188,458	\$66,095	\$26,305	\$56,882	\$91,594	
March	\$142,700		\$53,382	\$144,139	\$45,860	\$70,802	\$177,328	
April	\$142,700		\$161,865	\$122,621	\$151,430	\$78,857	\$42,607	
May	\$142,700		\$249,897	\$196,023	\$48,410	\$31,665	\$28,740	
June	\$142,700		\$224,210	\$379,499	\$112,990	\$91,713	\$59,405	
July	\$142,700		\$134,678	\$65,418	\$35,578	\$85,002	\$36,250	
August	\$142,700		\$130,161	\$174,103	\$51,845	\$27,239	\$89,228	
September	\$142,700		\$165,087	\$54,142	\$64,776	\$58,326	\$21,437	
<b>YTD Totals</b>	<b>\$1,712,400</b>	<b>\$659,110</b>	<b>\$1,954,465</b>	<b>\$1,625,323</b>	<b>\$909,071</b>	<b>\$755,090</b>	<b>\$697,306</b>	<b>\$88,310</b>

**Fire Permit Fees  
Actual vs. Budget**

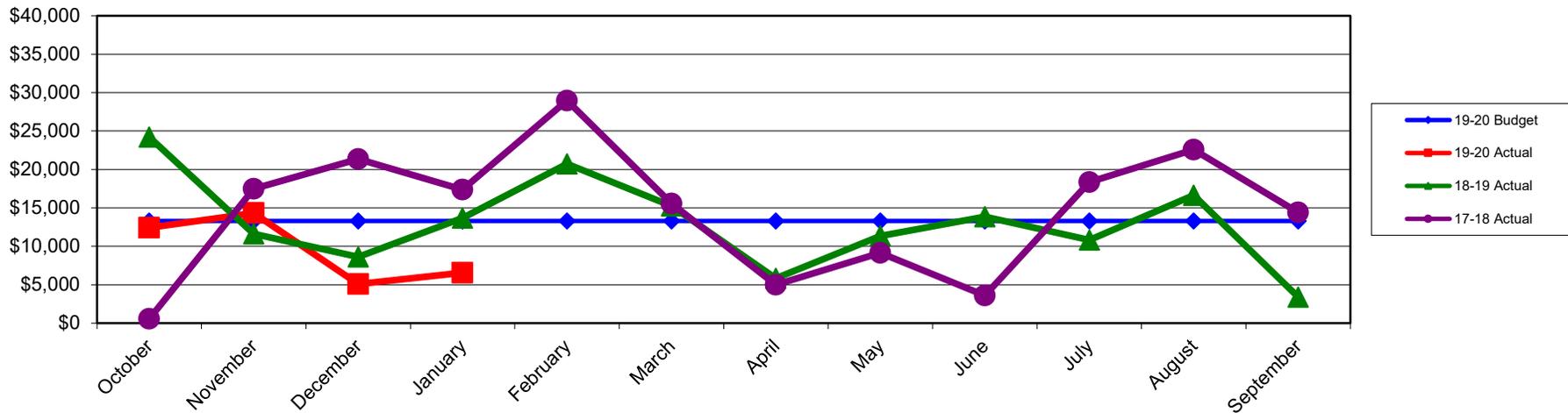


**FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System**

## Development Services Zoning/Planning Fees

Month	19-20 Budget	19-20 Actual	HISTORY					19-20 Actual Over(Under) Budget YTD
			18-19 Actual	17-18 Actual	16-17 Actual	15-16 Actual	14-15 Actual	
October	\$13,300	\$12,430	\$24,215	\$550	\$19,130	\$11,765	\$13,910	(\$870)
November	\$13,300	\$14,325	\$11,625	\$17,475	\$14,010	\$23,645	\$8,770	\$1,025
December	\$13,300	\$5,085	\$8,635	\$21,345	\$18,570	\$17,575	\$35,255	(\$8,215)
<b>January</b>	<b>\$13,300</b>	<b>\$6,550</b>	<b>\$13,695</b>	<b>\$17,390</b>	<b>\$23,175</b>	<b>\$7,535</b>	<b>\$12,655</b>	<b>(\$6,750)</b>
February	\$13,300		\$20,715	\$28,975	\$9,250	\$3,037	\$5,935	
March	\$13,300		\$15,260	\$15,550	\$17,065	\$12,410	\$16,130	
April	\$13,300		\$5,825	\$4,980	\$2,980	\$9,930	\$29,095	
May	\$13,300		\$11,335	\$9,160	\$24,835	\$7,405	\$8,060	
June	\$13,300		\$13,860	\$3,585	\$19,085	\$25,610	\$16,726	
July	\$13,300		\$10,825	\$18,360	\$7,785	\$19,135	\$24,965	
August	\$13,300		\$16,640	\$22,585	\$14,830	\$9,950	\$5,310	
September	\$13,300		\$3,405	\$14,400	\$2,135	\$5,030	\$11,955	
<b>YTD Totals</b>	<b>\$159,600</b>	<b>\$38,390</b>	<b>\$156,035</b>	<b>\$174,355</b>	<b>\$172,850</b>	<b>\$153,027</b>	<b>\$188,766</b>	<b>(\$14,810)</b>

**Development Services - Zoning/Planning Fees  
Actual vs. Budget**

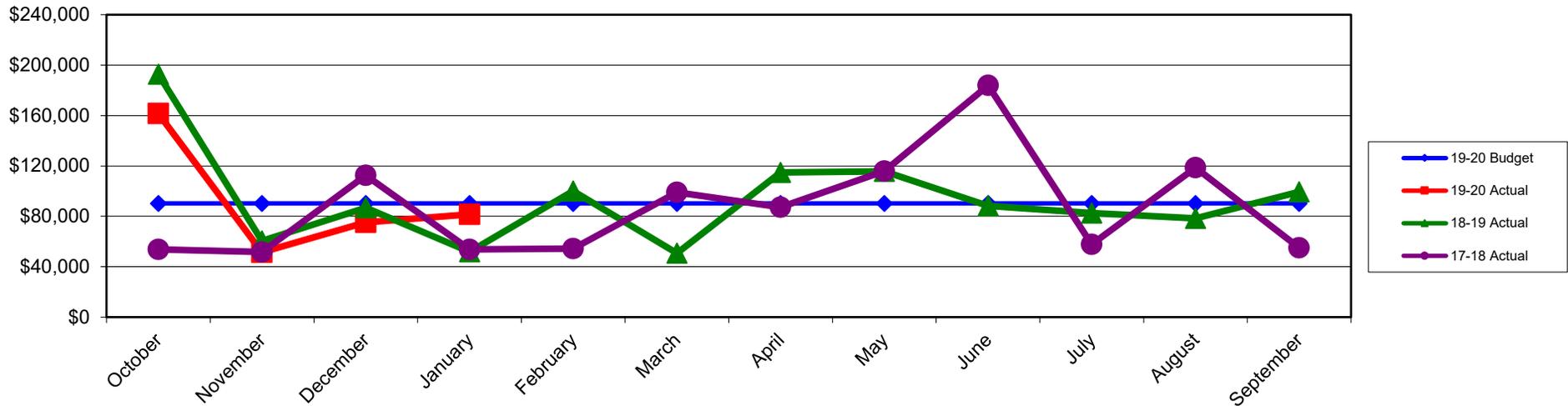


FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System

## Development Services Plan Review Fees

Month	19-20 Budget	19-20 Actual	HISTORY					19-20 Actual Over(Under) Budget YTD
			18-19 Actual	17-18 Actual	16-17 Actual	15-16 Actual	14-15 Actual	
October	\$90,300	\$161,558	\$192,820	\$53,652	\$80,112	\$63,085	\$43,994	\$71,258
November	\$90,300	\$51,476	\$60,389	\$51,707	\$56,001	\$40,823	\$25,026	(\$38,824)
December	\$90,300	\$75,207	\$86,802	\$112,496	\$47,967	\$48,560	\$31,331	(\$15,093)
<b>January</b>	<b>\$90,300</b>	<b>\$81,494</b>	<b>\$51,789</b>	<b>\$53,660</b>	<b>\$67,661</b>	<b>\$42,299</b>	<b>\$34,715</b>	<b>(\$8,806)</b>
February	\$90,300		\$100,016	\$54,387	\$38,520	\$87,949	\$65,076	
March	\$90,300		\$50,728	\$99,055	\$45,088	\$68,529	\$124,531	
April	\$90,300		\$114,936	\$87,234	\$95,545	\$64,652	\$38,667	
May	\$90,300		\$115,764	\$115,812	\$44,950	\$68,087	\$45,982	
June	\$90,300		\$88,212	\$183,842	\$69,429	\$77,060	\$72,154	
July	\$90,300		\$82,614	\$57,667	\$35,888	\$78,355	\$35,133	
August	\$90,300		\$78,498	\$118,576	\$44,991	\$43,931	\$54,810	
September	\$90,300		\$99,541	\$55,082	\$45,414	\$55,359	\$44,446	
<b>YTD Totals</b>	<b>\$1,083,600</b>	<b>\$369,735</b>	<b>\$1,122,109</b>	<b>\$1,043,170</b>	<b>\$671,566</b>	<b>\$738,689</b>	<b>\$615,865</b>	<b>\$8,535</b>

**Development Services - Plan Review Fees  
Actual vs. Budget**

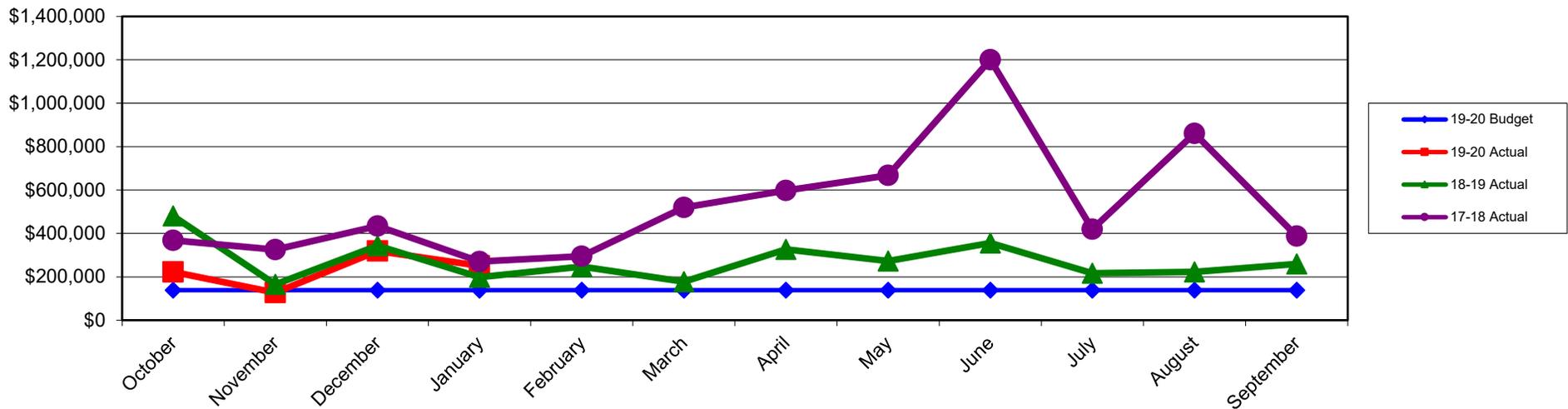


FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System

## Building Permit Fees

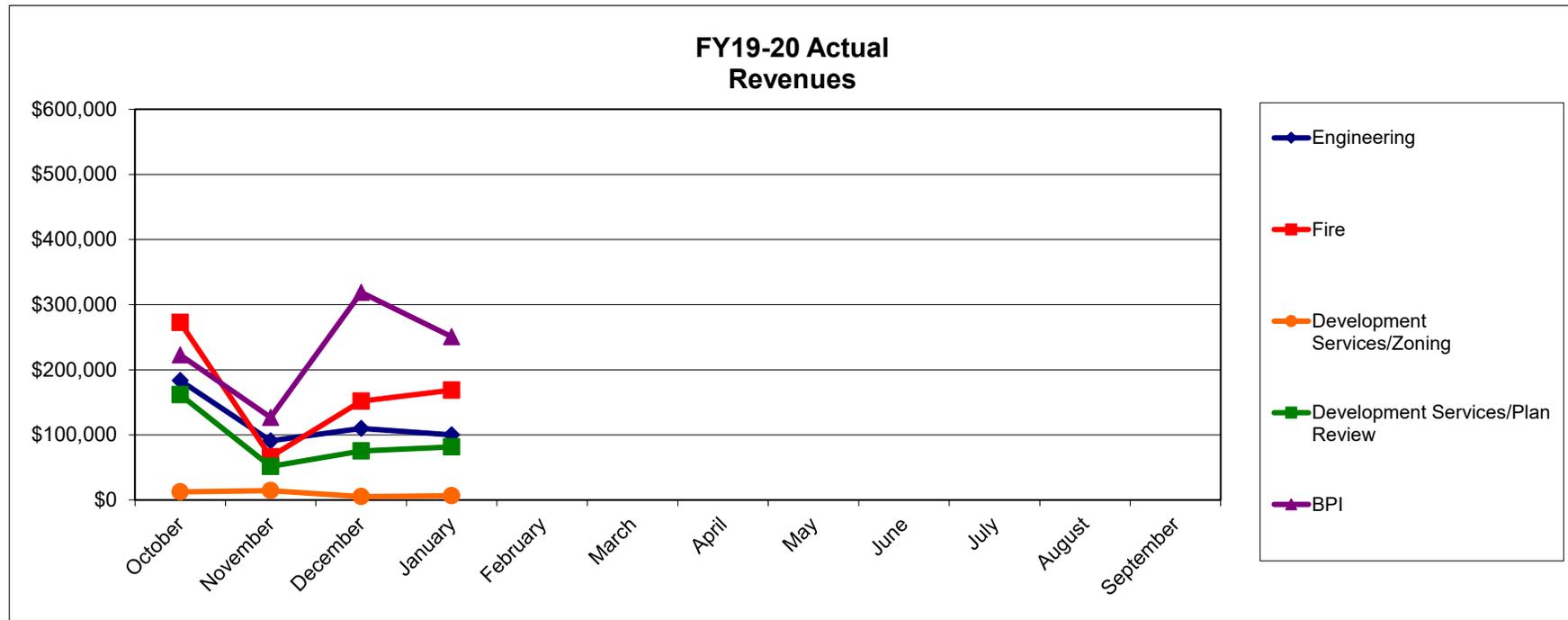
Month	19-20 Budget	19-20 Actual	HISTORY					19-20 Actual Over(Under) Budget YTD
			18-19 Actual	17-18 Actual	16-17 Actual	15-16 Actual	14-15 Actual	
October	\$138,500	\$222,641	\$480,002	\$368,615	\$540,815	\$437,093	\$273,991	\$84,141
November	\$138,500	\$126,767	\$164,812	\$324,962	\$498,879	\$486,544	\$220,559	(\$11,733)
December	\$138,500	\$318,794	\$343,624	\$434,312	\$493,092	\$336,960	\$263,612	\$180,294
<b>January</b>	<b>\$138,500</b>	<b>\$250,798</b>	<b>\$198,447</b>	<b>\$270,504</b>	<b>\$286,854</b>	<b>\$349,830</b>	<b>\$215,466</b>	<b>\$112,298</b>
February	\$138,500		\$247,507	\$294,294	\$239,518	\$404,068	\$344,895	
March	\$138,500		\$177,772	\$519,648	\$345,635	\$448,627	\$469,151	
April	\$138,500		\$326,873	\$597,887	\$473,666	\$406,996	\$404,773	
May	\$138,500		\$272,913	\$667,182	\$379,248	\$397,689	\$413,203	
June	\$138,500		\$355,489	\$1,200,627	\$413,714	\$449,743	\$473,765	
July	\$138,500		\$216,983	\$419,363	\$279,480	\$418,112	\$372,225	
August	\$138,500		\$222,075	\$861,346	\$337,293	\$364,114	\$373,846	
September	\$138,500		\$259,249	\$387,776	\$244,638	\$408,458	\$327,723	
<b>YTD Totals</b>	<b>\$1,662,000</b>	<b>\$919,000</b>	<b>\$3,265,746</b>	<b>\$6,346,516</b>	<b>\$4,532,832</b>	<b>\$4,908,234</b>	<b>\$4,153,209</b>	<b>\$365,000</b>

**BPI Permit Fees  
Actual vs. Budget**



**FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System**

FY19-20	October	November	December	January	February	March	April	May	June	July	August	September	Total	Avg. Monthly Revenue
Engineering	\$183,397	\$90,771	\$109,663	\$99,730									\$483,561	\$120,890
Fire	\$272,508	\$66,361	\$151,800	\$168,441									\$659,110	\$164,778
Development Services/Zoning	\$12,430	\$14,325	\$5,085	\$6,550									\$38,390	\$9,598
Development Services/Plan Review	\$161,558	\$51,476	\$75,207	\$81,494									\$369,735	\$92,434
BPI	\$222,641	\$126,767	\$318,794	\$250,798									\$919,000	\$229,750
<b>TOTALS</b>	<b>\$852,534</b>	<b>\$349,700</b>	<b>\$660,549</b>	<b>\$607,013</b>	<b>\$0</b>	<b>\$2,469,796</b>	<b>\$617,449</b>							
% Change vs. Previous Month		-59.0%	88.9%	-8.1%										
% Change vs. Previous Year	-25.3%	-13.4%	-7.5%	43.6%										-7.9%
<b>FY18-19 Combined Fees</b>	<b>\$1,140,709</b>	<b>\$403,597</b>	<b>\$714,366</b>	<b>\$422,755</b>									<b>\$2,681,427</b>	

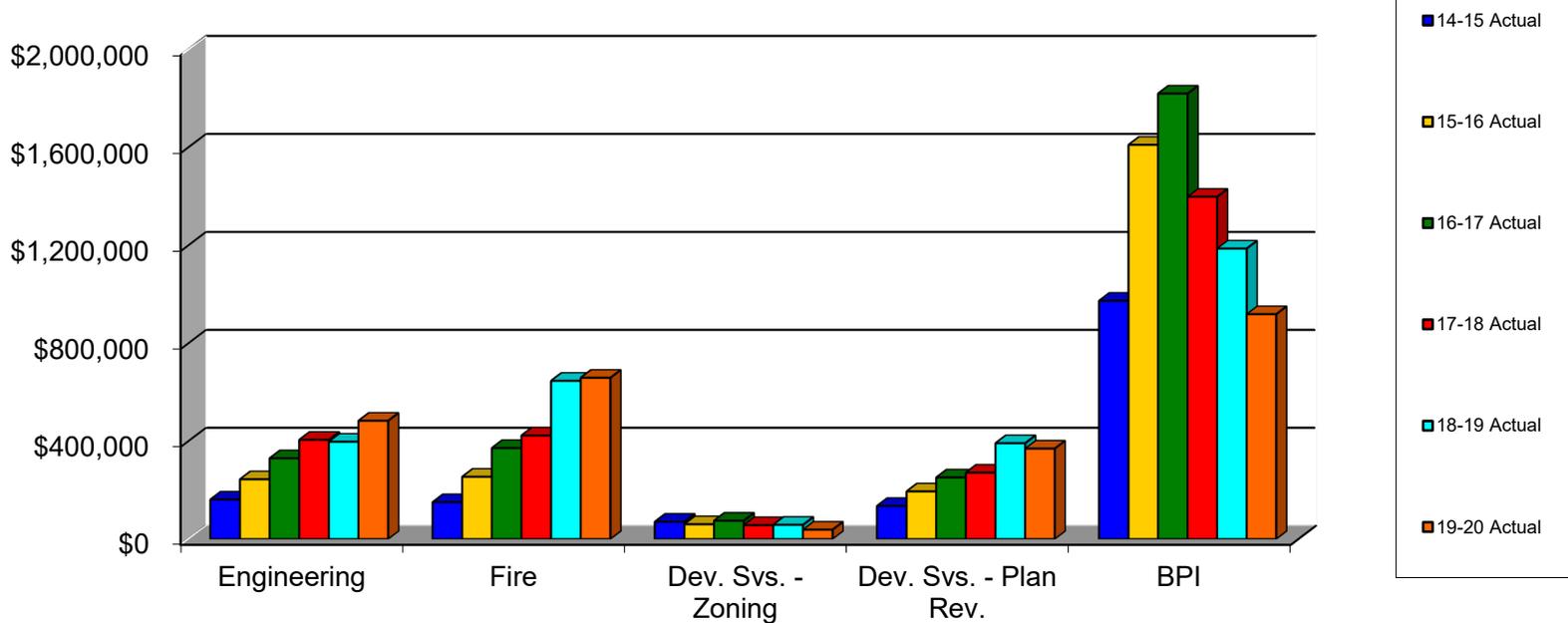


FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System

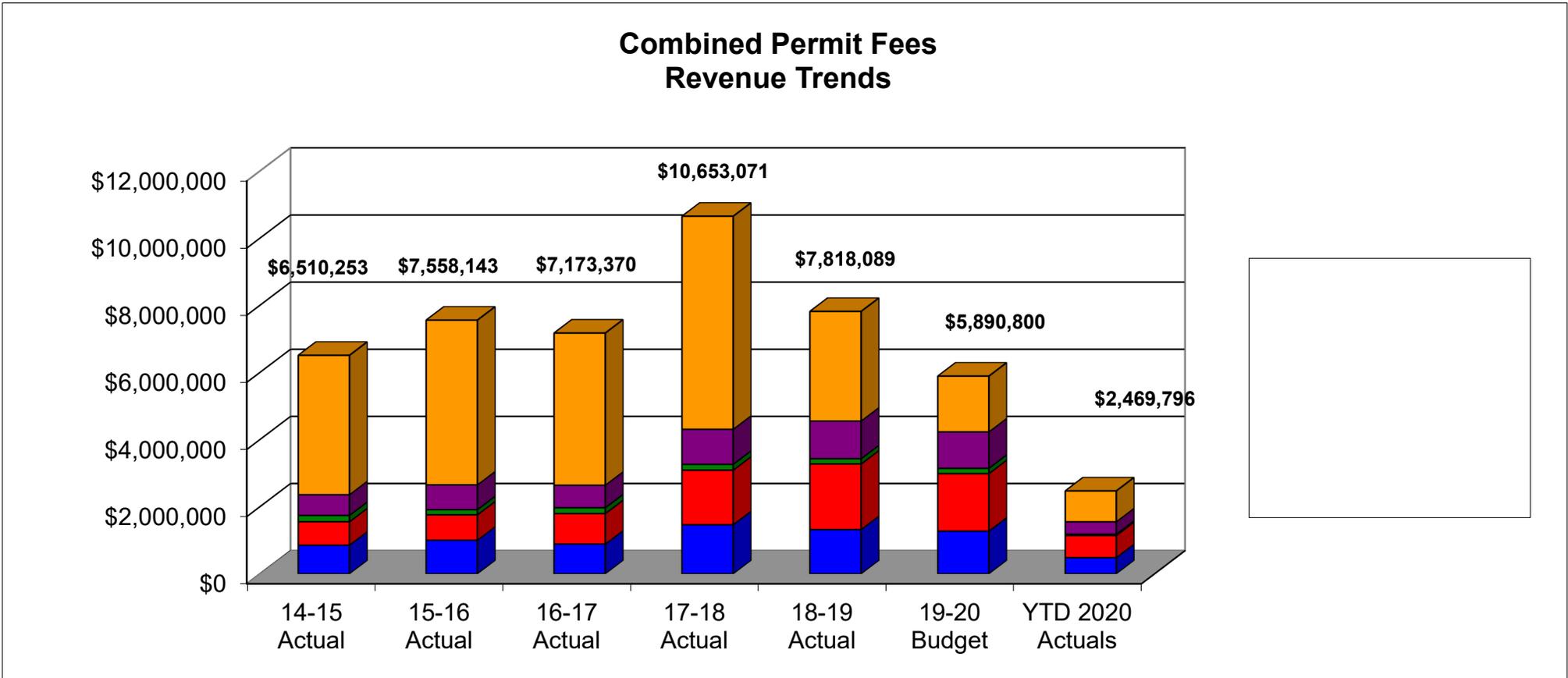
**YTD Revenues - As of January**

Year	Engineering	Fire	Dev. Svs. - Zoning	Dev. Svs. - Plan Rev.	BPI	TOTALS
14-15 Actual	\$161,464	\$150,717	\$70,590	\$135,066	\$973,628	\$1,491,465
15-16 Actual	\$244,267	\$254,604	\$60,520	\$194,767	\$1,610,427	\$2,364,585
16-17 Actual	\$330,045	\$371,877	\$74,885	\$251,741	\$1,819,640	\$2,848,188
17-18 Actual	\$405,533	\$423,283	\$56,760	\$271,515	\$1,398,393	\$2,555,484
18-19 Actual	\$397,845	\$646,727	\$58,170	\$391,800	\$1,186,885	\$2,681,427
19-20 Actual	\$483,561	\$659,110	\$38,390	\$369,735	\$919,000	\$2,469,796
<b>FY19/20 Actuals</b>						
<b>Over (Under)</b>	<b>\$85,716</b>	<b>\$12,383</b>	<b>(\$19,780)</b>	<b>(\$22,065)</b>	<b>(\$267,885)</b>	<b>(\$211,631)</b>
<b>vs. Year Ago</b>	<b>21.5%</b>	<b>1.9%</b>	<b>-34.0%</b>	<b>-5.6%</b>	<b>-22.6%</b>	<b>-7.9%</b>

**YTD Revenues - As of January 2020**



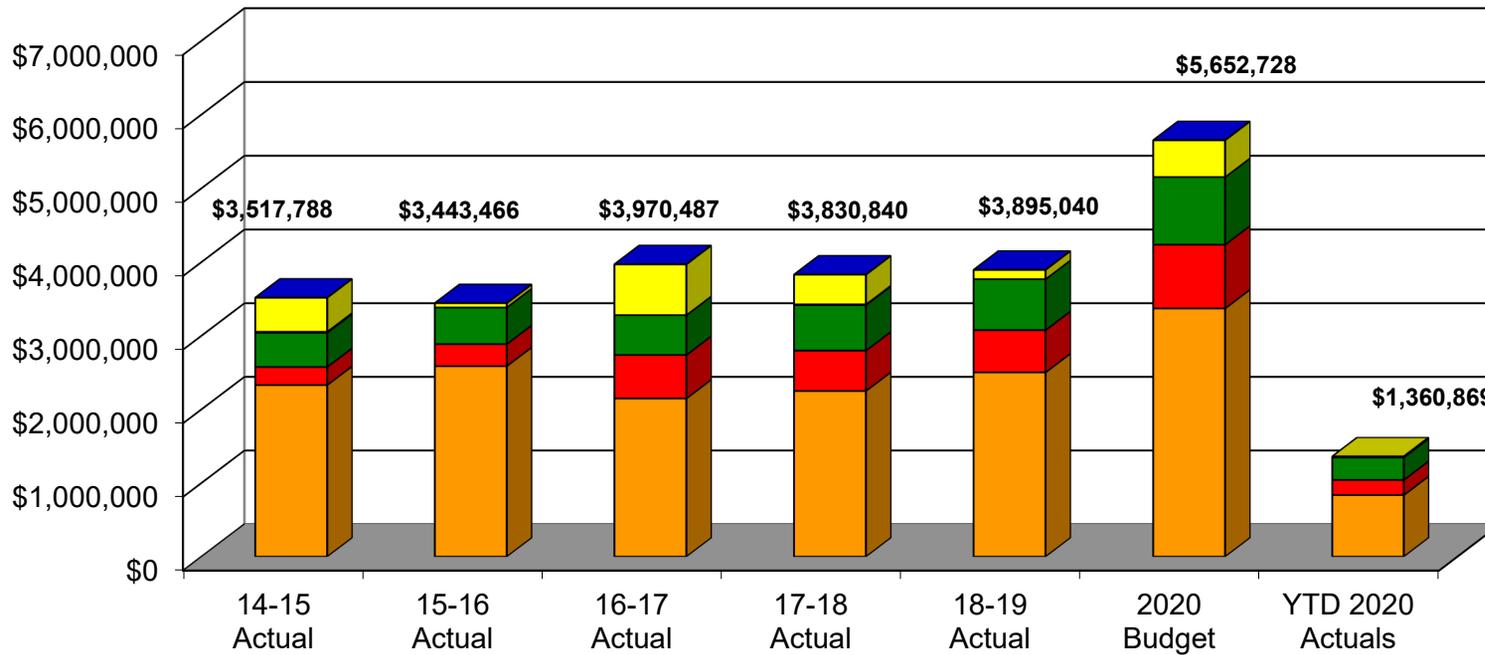
Year	14-15 Actual	15-16 Actual	16-17 Actual	17-18 Actual	18-19 Actual					
Engineering	\$855,107	\$1,003,103	\$887,051	\$1,463,707	\$1,319,734	\$1,273,200	\$483,561	38.0%	33.3%	4.7%
D.S. Zoning/Planning	\$188,766	\$153,027	\$172,850	\$174,355	\$156,035	\$159,600	\$38,390	24.1%	33.3%	-9.2%
BPI	\$4,153,209	\$4,908,234	\$4,532,832	\$6,346,516	\$3,265,746	\$1,662,000	\$919,000	55.3%	33.3%	22.0%
<b>Total</b>	<b>\$6,510,253</b>	<b>\$7,558,143</b>	<b>\$7,173,370</b>	<b>\$10,653,071</b>	<b>\$7,818,089</b>	<b>\$5,890,800</b>	<b>\$2,469,796</b>	<b>41.9%</b>	<b>33.3%</b>	<b>8.6%</b>
<b>% Change vs. Year Ago</b>	<b>23.7%</b>	<b>16.1%</b>	<b>-5.1%</b>	<b>48.5%</b>	<b>-26.6%</b>	<b>-24.7%</b>				



FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System

Year						2020 Budget	YTD 2020 Actuals	Actuals % of Budget	Time Pace	Ahead (Behind) Time Pace	2020 Budget vs.19 Actuals Change vs. Year Ago
	Personal Services	\$2,331,092	\$2,588,289	\$2,149,208	\$2,250,823	\$2,503,396	\$3,372,500	\$836,348	24.8%	33.3%	-8.5%
Indirect Costs	\$464,500	\$497,100	\$541,200	\$617,600	\$691,737		\$305,044	33.3%	33.3%	0.0%	32.4%
Transfers (CIB)	\$463,052	\$58,958	\$689,666	\$404,381	\$126,116	\$500,000	\$13,695	2.7%	33.3%	-30.6%	296.5%
<b>Total</b>	<b>\$3,517,788</b>	<b>\$3,443,466</b>	<b>\$3,970,487</b>	<b>\$3,830,840</b>	<b>\$3,895,040</b>	<b>\$5,652,728</b>	<b>\$1,360,869</b>	<b>24.1%</b>	<b>33.3%</b>	<b>-9.2%</b>	<b>45.1%</b>
% Increase vs. Year Ago	24.2%	-2.1%	15.3%	-3.5%	1.7%	45.1%					

Combined BPI Expense Trend



FY 19-20 Actual data contains transactions posted through January 31, 2020 per the EDEN System

## Building Permits and Inspections

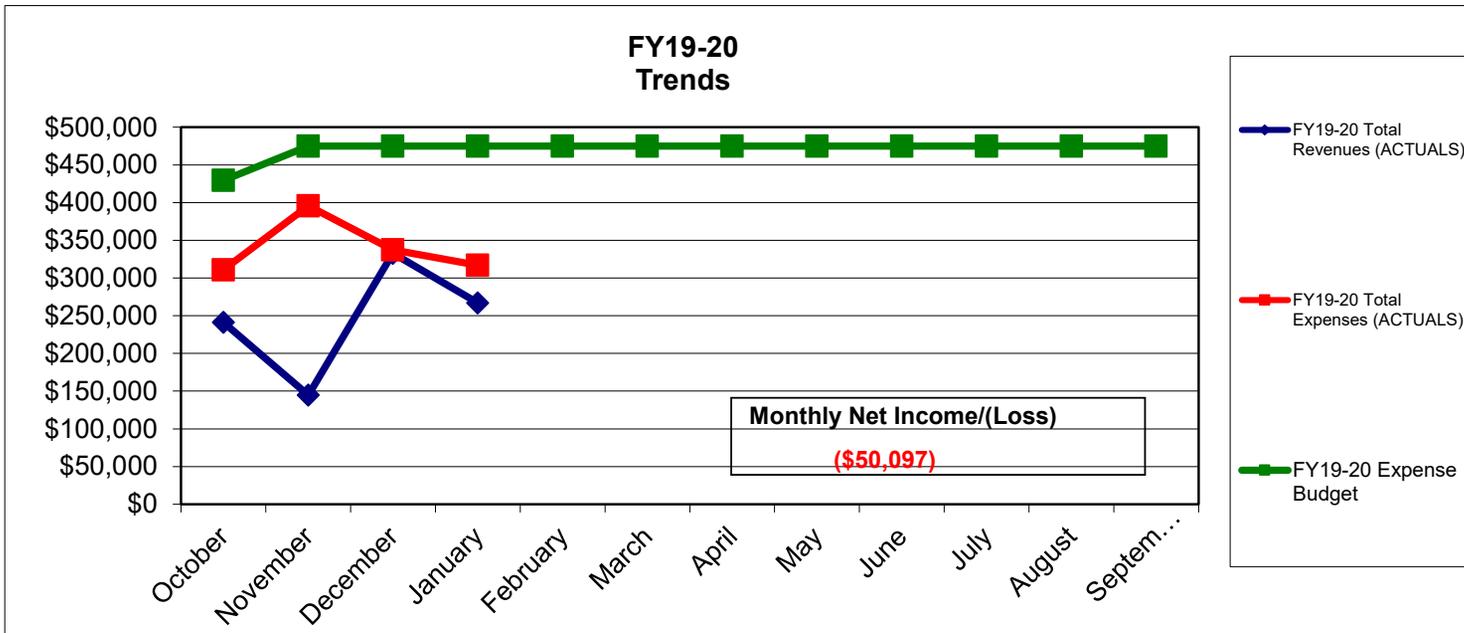
	FY19-20 Total Revenues (ACTUALS)	FY19-20 Total Expenses (ACTUALS)	FY19-20 Expense Budget	% of Expense Budget	Time Pace %	Expenses Ahead (Behind) Time Pace	NET INCOME (LOSS)	FY2020 Budgeted Reserves
October	\$241,181	\$310,887	429,394	5.5%	8.3%	-2.8%	(\$69,706)	(275,111)
November	\$144,591	\$395,706	474,849	7.0%	8.3%	-1.3%	(\$251,115)	(320,565)
December	\$332,767	\$337,408	474,849	6.0%	8.3%	-2.4%	(\$4,641)	(320,565)
<b>January</b>	<b>\$266,771</b>	<b>\$316,868</b>	<b>474,849</b>	<b>5.6%</b>	<b>8.3%</b>	<b>-2.7%</b>	<b>(\$50,097)</b>	<b>(320,565)</b>
February			474,849					(320,565)
March			474,849					(320,565)
April			474,849					(320,565)
May			474,849					(320,565)
June			474,849					(320,565)
July			474,849					(320,565)
August			474,849					(320,565)
September			474,849					(320,565)
<b>YTD TOTALS</b>	<b>\$985,310</b>	<b>\$1,360,869</b>	<b>\$5,652,728</b>	<b>24.1%</b>	<b>33.3%</b>	<b>-9.3%</b>	<b>(\$375,559)</b>	<b>(3,801,328)</b>

**Avg. Per Month Added (Used) Reserves (93,890)**

### Through YTD January

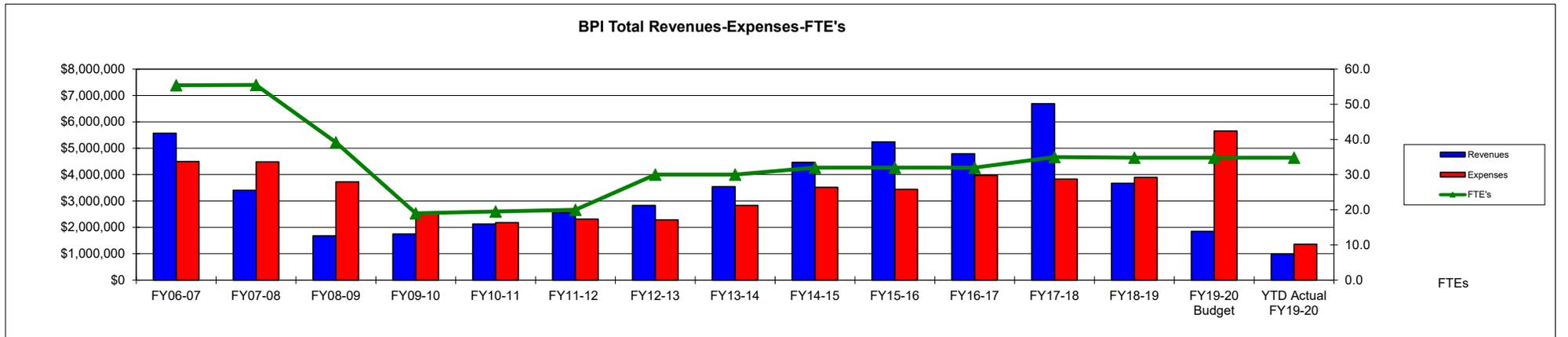
Planned Addition (Use) of Reserves  
(\$1,236,806)

Actual (Use)/Added to Reserves  
(\$375,559)



**Building Permits and Inspections (TOTAL Revenue and Expenses)**

	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20 Budget	YTD Actual FY19-20
<b>Revenues</b>	<b>\$5,570,430</b>	<b>\$3,409,990</b>	<b>\$1,680,150</b>	<b>\$1,747,760</b>	<b>\$2,123,102</b>	<b>\$2,568,494</b>	<b>\$2,831,489</b>	<b>\$3,542,963</b>	<b>\$4,465,163</b>	<b>\$5,244,416</b>	<b>\$4,789,539</b>	<b>\$6,689,558</b>	<b>\$3,673,197</b>	<b>\$1,851,400</b>	<b>\$985,310</b>
\$ Change vs. Year Ago	-\$1,790,535	-\$2,160,440	-\$1,729,840	\$67,610	\$375,342	\$445,392	\$262,995	\$711,474	\$922,200	\$779,253	-\$454,877	\$1,900,019	-\$3,016,361	-\$1,821,797	
%Change vs. Year Ago	-24.3%	-38.8%	-50.7%	4.0%	21.5%	21.0%	10.2%	25.1%	26.0%	17.5%	-8.7%	39.7%	-45.1%	-49.6%	
<b>Expenses</b>	<b>\$4,495,514</b>	<b>\$4,484,063</b>	<b>\$3,727,504</b>	<b>\$2,528,028</b>	<b>\$2,178,944</b>	<b>\$2,313,431</b>	<b>\$2,284,664</b>	<b>\$2,833,212</b>	<b>\$3,517,788</b>	<b>\$3,443,466</b>	<b>\$3,970,487</b>	<b>\$3,830,840</b>	<b>\$3,895,039</b>	<b>\$5,652,728</b>	<b>\$1,360,869</b>
\$ Change vs. Year Ago	\$626,519	-\$11,451	-\$756,559	-\$1,199,476	-\$349,084	\$134,487	-\$28,767	\$548,548	\$684,576	-\$74,322	\$527,021	-\$139,647	\$64,199	\$1,757,689	
%Change vs. Year Ago	16.2%	-0.3%	-16.9%	-32.2%	-13.8%	6.2%	-1.2%	24.0%	24.2%	-2.1%	15.3%	-3.5%	1.7%	45.1%	
<b>FTE's</b>	<b>55.4</b>	<b>55.5</b>	<b>39.2</b>	<b>19.0</b>	<b>19.5</b>	<b>20.0</b>	<b>30.0</b>	<b>30.0</b>	<b>32.0</b>	<b>32.0</b>	<b>32.0</b>	<b>35.0</b>	<b>34.8</b>	<b>34.8</b>	<b>34.8</b>
# Change vs. Year Ago	1.8	0.1	-16.3	-20.2	0.5	0.5	10.0	0.0	2.0	0.0	0.0	3.0	-0.2	0.0	
%Change vs. Year Ago	3.4%	0.2%	-29.4%	-51.5%	2.6%	2.6%	50.0%	0.0%	6.7%	0.0%	0.0%	9.4%	-0.6%	0.0%	



<b>FY 06/07</b>	<b>FTE Changes</b> Annualized two positions	<b>10/11</b>	Sustainability Coordinator position is partially funded by BPI	<b>15/16</b>	Funding for vacant Sustainability Coordinator position is frozen
<b>07/08</b>	Increased hours allocated to BPI for Application Analyst position	<b>11/12</b>	Administrative Program Assistant fully funded by BPI	<b>16/17</b>	Funding for vacant Sustainability Coordinator position is frozen
<b>08/09</b>	Eliminated 15 full-time positions; 1 part-time position due to the slow down in industry and transferred a shared position to ITS	<b>12/13</b>	2 Inspector III positions added - 06-17-13 Green Sheet  4 Inspector III positions, 3 Permit Representatives and 1 Plan Review Coordinator added - 07-15-13 Green Sheet	<b>17/18</b>	Funding for vacant Sustainability Coordinator position is frozen 1 Building Inspector; 1 Permit Representative and 1 Cashier added Converted 2 Building Inspector positions into 2 Chief Inspector positions
<b>09/10</b>	Eliminated 11 full-time positions; 1 part-time position; eliminated 8 positions as a result of the Early Retirement Program and 1 position is partially funded by CDBG.	<b>14/15</b>	Funding for vacant Sustainability Coordinator position is frozen Permit Representative 02-02-15 Green Sheet Customer Service Rep. 02-02-15 Green Sheet	<b>18/19</b>	Allocated 20% of Building Services/Floodplain Coordinator position to Planning Added 2.5 hours to Cashier position

**Building Permits and Inspections - Schedule of Reserves**

	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	AMENDED Budget 2019-20	YTD Forecast 2019-20	\$ Change Forecast Vs Budget
<b>Reserves</b>	\$7,489,223	\$5,434,028	\$4,640,997	\$4,607,934	\$4,885,286	\$5,400,999	\$6,097,871	\$7,063,614	\$8,811,470	\$9,603,361	\$12,465,964	\$12,197,260	\$8,395,932	\$9,257,179	\$861,247
<b>\$ Chg vs YAGO</b>	(\$1,039,536)	(\$2,055,195)	(\$793,031)	(\$33,063)	\$277,352	\$515,713	\$696,872	\$965,743	\$1,747,856	\$791,891	\$2,862,603	(\$268,704)	(\$3,801,328)	(\$2,940,081)	\$861,247
<b>% Chg vs YAGO</b>	-12.19%	-27.44%	-14.59%	-0.71%	6.02%	10.56%	12.90%	15.84%	24.74%	8.99%	29.81%	-2.16%	-31.17%	-24.10%	10.26%

# of months maintained with operating reserve if \$100,000/month revenues come in

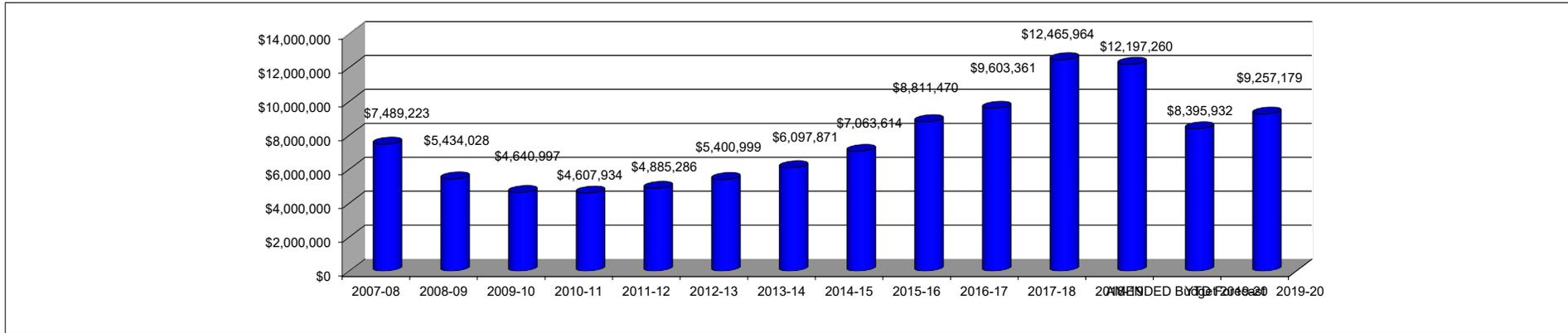
22.6

24.9

# of months maintained with operating reserve if no revenues come in

17.8

19.7



Source: Eden Balance Sheet



**FMBZOC**

**AGENDA ITEM #6**

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Performance Monthly Report -  
January 2020

## Monthly Performance Report Summary – BZOC, February 27, 2019

### Permits Issued

Total permits issued were **up 20 %** for January '20 vs December '19  
& total permits issued **up 21 %** for January '20 vs. January '19 (year over year)

### Plan Review

Total Plan Reviews (for all divisions) are **down 34 %** in January '20 vs December '19

First plan reviews for **BPI down 30 %** for January '20 vs December '19

Resubmittals for **BPI down 178 %** for January '20 vs December '19

Revisions for **BPI up 33 %** for January '20 vs December '19

Total BPI plan reviews **down 37 %** for January '19 vs December '19

& total BPI plan reviews **down 5 %** for January '20 vs. January '19 (year over year)

Number of BPI Plan Reviews past Target Times in January is **20**.

Number of BPI Plan Reviews past Target Times, year-to-date is **55** (vs **29** for yr-to-date 2018-19)

### Inspections

Total Inspections (for all divisions) are **up 12 %** in January '20 vs December '19

Total **BPI** inspections performed **up 15 %** for January '20 vs December '19

& total BPI inspections performed **up 9 %** for January '20 vs. January '20 (yr over yr)

Number of Rolled inspections for BPI for January is **0**

Number of Rolled inspections for BPI, year-to-date is **0** (vs. **0** for year-to-date 2018-19)

### Certificate of Occupancy

Issued C.O.'s are **up 5 %** in January '20 vs December '19

Issued C.O.'s are **up 34 %** in January '20 vs. January '19 (year over year)

The City of Fort Myers  
Building Permitting and Inspections Division  
Monthly Report

January-20

PERMITS ISSUED	January-20		2019-2020 CURRENT FISCAL YTD		PRIOR YEAR JANUARY		2018-2019 PREVIOUS FISCAL YTD		PRIOR MONTH	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
<b>New Construction</b>										
Multi-Family - 3 Units & up	23	\$ 112,068,435	29	\$ 182,418,620	7	\$ 47,158,765	19	\$ 85,247,911	2	\$ 65,209,231
Commercial	13	\$ 3,890,544	35	\$ 22,358,987	11	\$ 2,674,994	29	\$ 65,596,710	5	\$ 437,000
Duplex	0	\$ -	1	\$ 294,613	0	\$ -	0	\$ -	1	\$ 294,613
Single Family	61	\$ 20,516,540	232	\$ 80,343,357	42	\$ 15,920,182	160	\$ 60,608,971	63	\$ 22,037,689
Single Family Attached	19	\$ 5,318,521	69	\$ 19,012,041	22	\$ 5,959,018	64	\$ 17,551,699	26	\$ 7,063,446
<b>Renovations/Demolitions</b>										
Commercial Remodel (inc MF)	40	\$ 7,550,046	85	\$ 14,968,474	17	\$ 2,729,610	73	\$ 7,969,302	17	\$ 5,010,252
Commercial Demolition	1	\$ 3,000	4	\$ 58,470	1	\$ 5,000	9	\$ 233,842	2	\$ 47,970
Residential Demolition	7	\$ 59,600	17	\$ 157,995	2	\$ -	18	\$ 110,831	3	\$ 68,900
Residential Remodel	16	\$ 498,069	63	\$ 2,121,631	12	\$ 422,590	54	\$ 1,564,899	20	\$ 617,774
<b>Other</b>										
Miscellaneous & Temporary	191	\$ 2,393,718	778	\$ 7,364,611	243	\$ 2,032,790	764	\$ 7,920,085	182	\$ 1,753,978
Pools	23	\$ 873,971	125	\$ 5,361,909	30	\$ 1,296,168	104	\$ 4,349,488	28	\$ 1,084,682
Signs	12	\$ 31,033	77	\$ 167,310	11	\$ 93,317	64	\$ 338,924	18	\$ 32,327
Site/Engineering	18	\$ 1,525,573	123	\$ 12,322,372	29	\$ 1,045,433	114	\$ 12,711,812	35	\$ 4,733,480
Trades (Stand Alone)	280	\$ 3,618,615	1209	\$ 18,723,683	236	\$ 2,987,756	994	\$ 10,570,704	212	\$ 2,773,738
Sub Contractor Permits	918		2923		677		2279		728	
<b>Total Permits Issued/Value</b>	<b>1622</b>	<b>\$ 158,347,665</b>	<b>5770</b>	<b>\$ 365,674,073</b>	<b>1340</b>	<b>\$ 82,325,623</b>	<b>4745</b>	<b>\$ 274,775,178</b>	<b>1342</b>	<b>\$ 111,165,080</b>

PLAN REVIEW	TYPE OF REVIEW							** TOTAL	PRIOR YEAR JAN.	PRIOR MONTH			
	BLDG	ELEC	ENG	FIRE	MECH	PLUMB	ZON						
# of First Reviews	231	145	213	79	72	81	174	1,295	1,401	1,643			
# of Resubmittals	33	13	64	24	13	8	33	210	332	479			
# of Revisions	39	14	24	15	20	10	17	151	145	110			
<b>Grand Total # of Reviews</b>	<b>303</b>	<b>172</b>	<b>301</b>	<b>118</b>	<b>105</b>	<b>99</b>	<b>224</b>	<b>1,656</b>	<b>1,878</b>	<b>2,232</b>			
# Plans Released/Ready								540	376	557			
# of Permits Reviewed								584	669	705			
# Permit Applications								681	681	559			
Type	Ave # Days in Plan Review by Type - Current Month							MAX	TARGET	# PERMITS ISSUED	# PLANS READY/RELEASE	PRIOR MONTH	
	BLDG	ELEC	ENG	FIRE	MECH	PLUMB	ZON					# PERMITS ISSUED	# PLANS READY/RELEASE
Single Family	3	3	3	-	2	3	6						
Single Family Attached	3	3	4	-	1	3	5						
<b>New 1 &amp; 2 Family Avg/Total</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>-</b>	<b>2</b>	<b>3</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>80</b>	<b>52</b>	<b>89</b>	<b>66</b>
<b>1 &amp; 2 Family Remodel</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>16</b>	<b>11</b>	<b>20</b>	<b>16</b>
<b>Multi Family - 3 Units &amp; Up</b>	<b>16</b>	<b>12</b>	<b>7</b>	<b>16</b>	<b>18</b>	<b>8</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>23</b>	<b>1</b>	<b>2</b>	<b>20</b>
<b>Commercial</b>	<b>16</b>	<b>12</b>	<b>14</b>	<b>16</b>	<b>15</b>	<b>7</b>	<b>19</b>	<b>19</b>	<b>21</b>	<b>13</b>	<b>6</b>	<b>5</b>	<b>12</b>
<b>Commercial &amp; MF Remodel</b>	<b>10</b>	<b>7</b>	<b>-</b>	<b>12</b>	<b>8</b>	<b>6</b>	<b>-</b>	<b>12</b>	<b>14</b>	<b>40</b>	<b>23</b>	<b>17</b>	<b>35</b>
Fence/Wall	2	3	3	7	-	-	7	PRIOR YEAR JANUARY FOR ABOVE					
Master Plan: 1 & 2 Family	-	-	-	-	-	-	-	5	7	64	93		
Master Plan: Multi Family	-	-	-	-	-	-	-	12	7	12	7		
Pool - Below Ground	3	2	3	-	-	8	5	12	21	7	2		
Pool w/ Spa - Below Ground	2	2	2	-	-	-	4	12	21	11	4		
Ground Sign	4	3	14	15	-	-	10	13	14	17	14		



Type	MAX	TARGET	# PERMITS ISSUED	# PLANS READY/RELEASE	# PERMITS ISSUED	# PLANS READY/RELEASE
Single Family						
Single Family Attached						
<b>New 1 &amp; 2 Family Avg/Total</b>	<b>6</b>	<b>7</b>	<b>80</b>	<b>52</b>	<b>89</b>	<b>66</b>
<b>1 &amp; 2 Family Remodel</b>	<b>6</b>	<b>7</b>	<b>16</b>	<b>11</b>	<b>20</b>	<b>16</b>
<b>Multi Family - 3 Units &amp; Up</b>	<b>20</b>	<b>21</b>	<b>23</b>	<b>1</b>	<b>2</b>	<b>20</b>
<b>Commercial</b>	<b>19</b>	<b>21</b>	<b>13</b>	<b>6</b>	<b>5</b>	<b>12</b>
<b>Commercial &amp; MF Remodel</b>	<b>12</b>	<b>14</b>	<b>40</b>	<b>23</b>	<b>17</b>	<b>35</b>



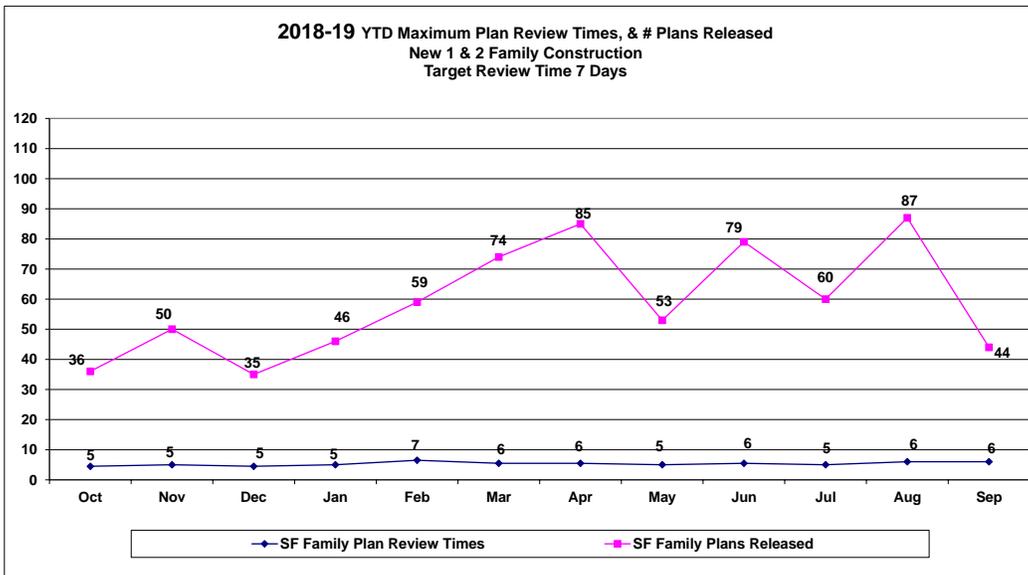
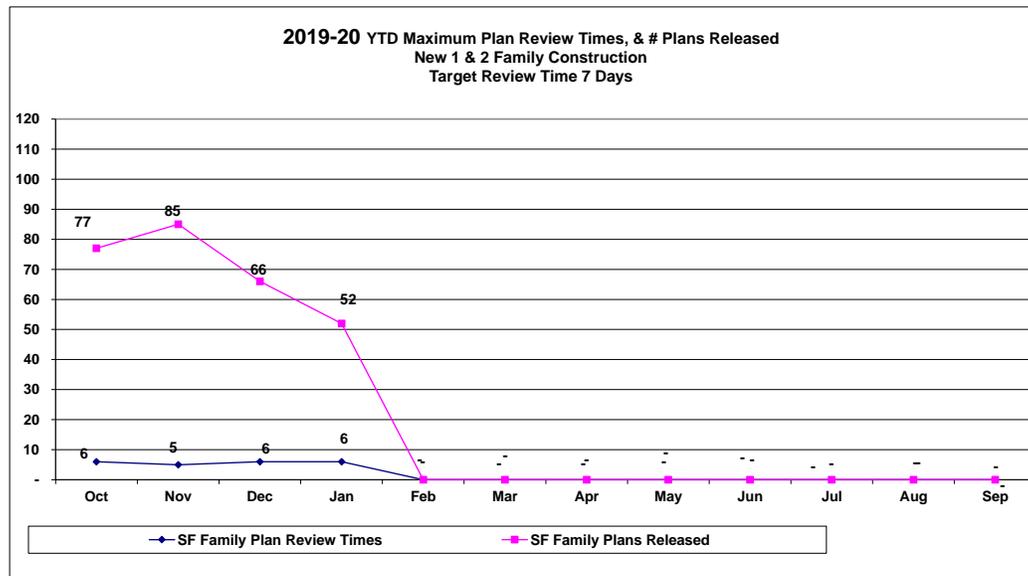
INSPECTIONS	# Performed	# Approved	% Approved	# Not Approved	% Not Approved	# Rolled to Next Day	% Rolled	CERTIFICATES OF OCCUPANCY					
								CURRENT YEAR		PRIOR YEAR JAN		PRIOR MONTH	
Electric	599	533	89%	66	11%	0	0%	BLDG	89	BLDG	59	BLDG	74
Engineering	440	362	82%	78	18%	10	2%	BTR	29	BTR	29	BTR	38
Fire	89	78	88%	11	12%	0	0%						
Fire-Occupational License	50	36	72%	14	28%	0	0%						
Landscaping	5	5	100%	0	0%	0	0%						
Licensing-BTR & Garage Apt	274	234	85%	40	15%	0	0%						
Mechanical	395	379	96%	16	4%	0	0%						
Plumbing	709	661	93%	48	7%	0	0%						
Pool	274	259	95%	15	5%	0	0%						
Roof	646	632	98%	14	2%	0	0%	INSPECTIONS PRIOR YEAR JAN				PRIOR MONTH	
Structural	1,464	1,346	92%	118	8%	0	0%	# Perf	# Appr	% Appr	# Rolled	# Perf	# Appr
<b>Total Completed</b>	<b>4945</b>	<b>4525</b>	<b>92%</b>	<b>420</b>	<b>8%</b>	<b>10</b>	<b>0%</b>	<b>4558</b>	<b>4095</b>	<b>90%</b>	<b>2</b>	<b>4389</b>	<b>3927</b>
<b>Building</b>	<b>4,361</b>	<b>4,044</b>	<b>93%</b>	<b>317</b>	<b>7%</b>	<b>0</b>	<b>0%</b>	<b>3967</b>	<b>3604</b>	<b>91%</b>	<b>0</b>	<b>3789</b>	<b>3422</b>
<b>Engineering</b>	<b>440</b>	<b>362</b>	<b>82%</b>	<b>78</b>	<b>18%</b>	<b>10</b>	<b>2%</b>	<b>450</b>	<b>366</b>	<b>81%</b>	<b>2</b>	<b>426</b>	<b>364</b>
<b>Fire*</b>	<b>139</b>	<b>114</b>	<b>82%</b>	<b>25</b>	<b>18%</b>	<b>0</b>	<b>0%</b>	<b>137</b>	<b>121</b>	<b>88%</b>	<b>0</b>	<b>168</b>	<b>135</b>
<b>Zoning-Landscaping</b>	<b>5</b>	<b>5</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>4</b>	<b>4</b>	<b>100%</b>	<b>0</b>	<b>6</b>	<b>6</b>

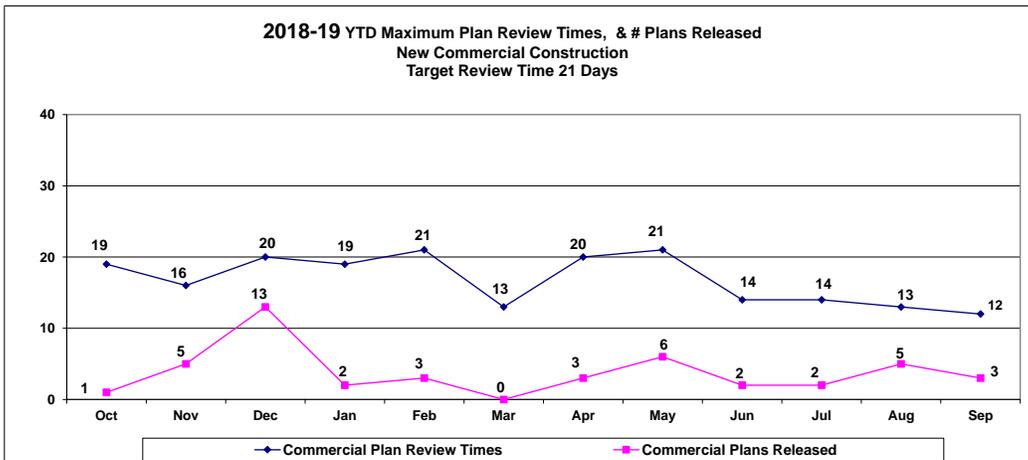
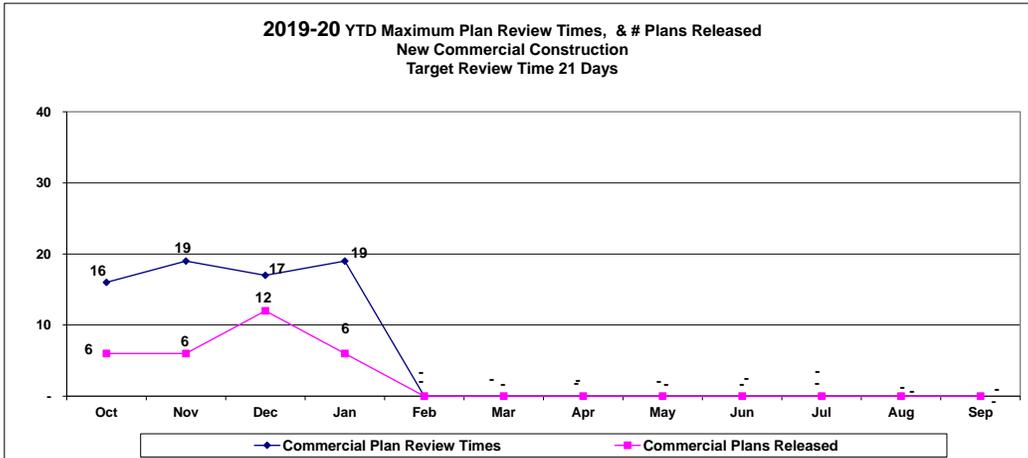
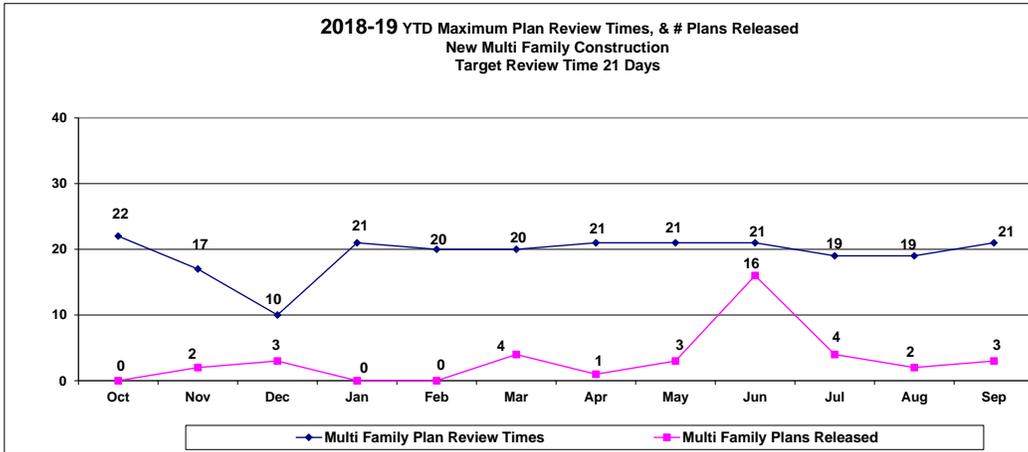
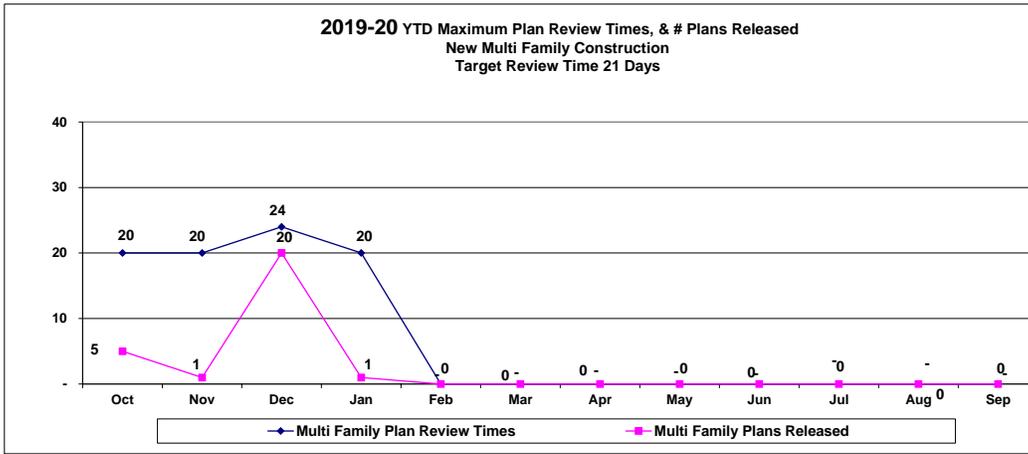
\*Fire inspection #s include only those related to building construction, tents & O.Ls. See Fire report for total #s

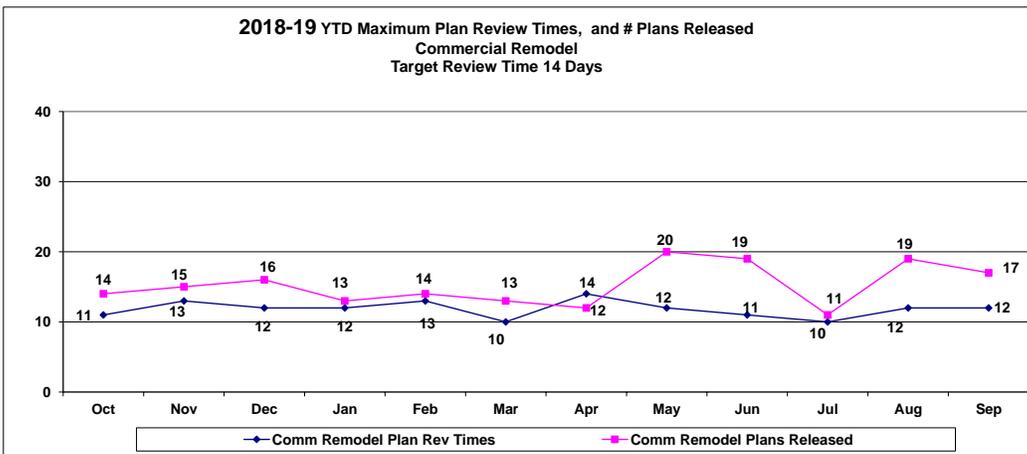
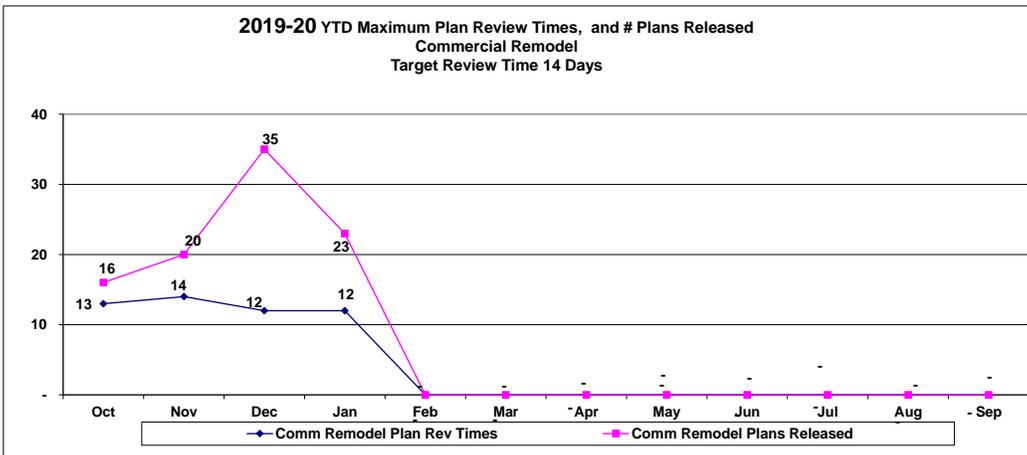
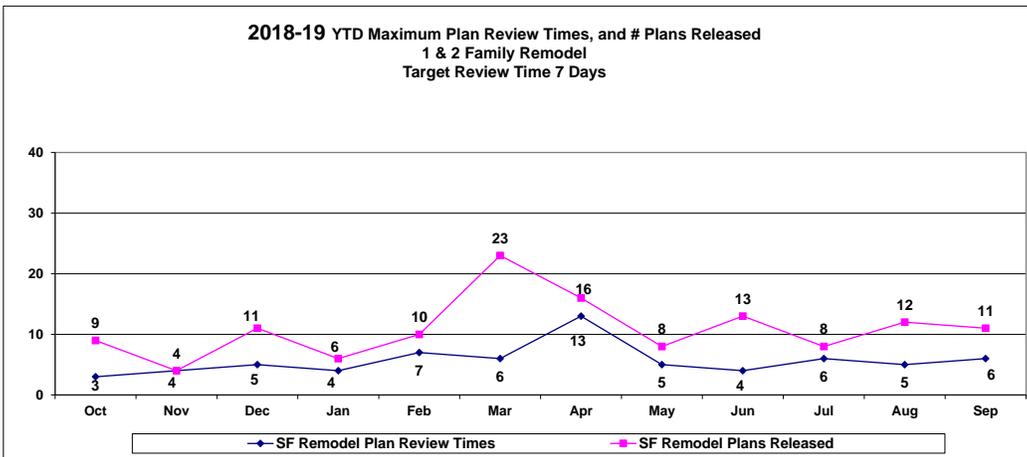
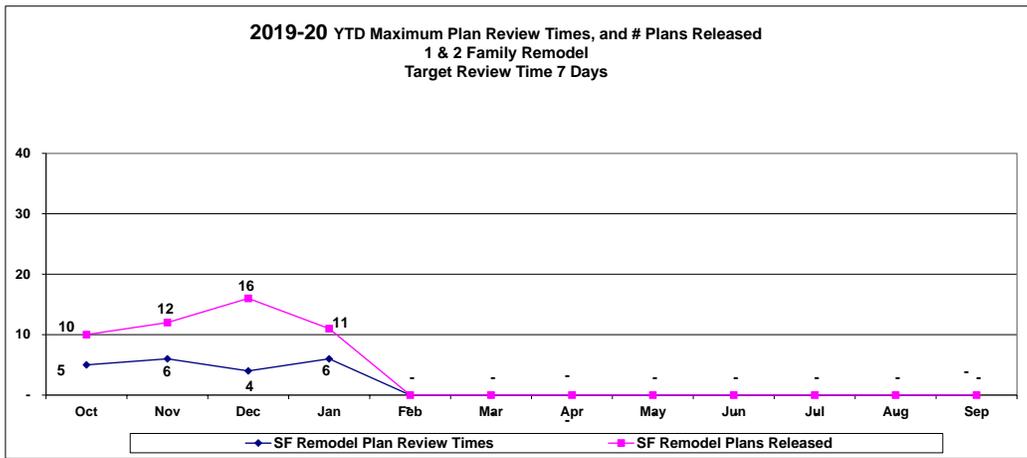
Monthly Comparison MAXIMUM Plan Review Times by Construction Type												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SF Family Plan Review Times	6	5	6	6	-	-	-	-	-	-	-	-
SF Remodel Plan Review Times	5	6	4	6	-	-	-	-	-	-	-	-
Multi Family Plan Review Times	20	20	24	20	-	-	-	-	-	-	-	-
Commercial Plan Review Times	16	19	17	19	-	-	-	-	-	-	-	-
Comm Remodel Plan Rev Times	13	14	12	12	-	-	-	-	-	-	-	-

Monthly Comparison # of Permits Issued by Construction Type												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SF Family Permits Issued	73	59	89	80	-	-	-	-	-	-	-	0
SF Remodel Permits Issued	12	15	20	16	-	-	-	-	-	-	-	0
Multi Family Permits Issued	2	2	2	23	-	-	-	-	-	-	-	0
Commercial Permits Issued	9	8	5	13	-	-	-	-	-	-	-	0
Comm Remodel Permits Issued	13	15	17	40	-	-	-	-	-	-	-	0

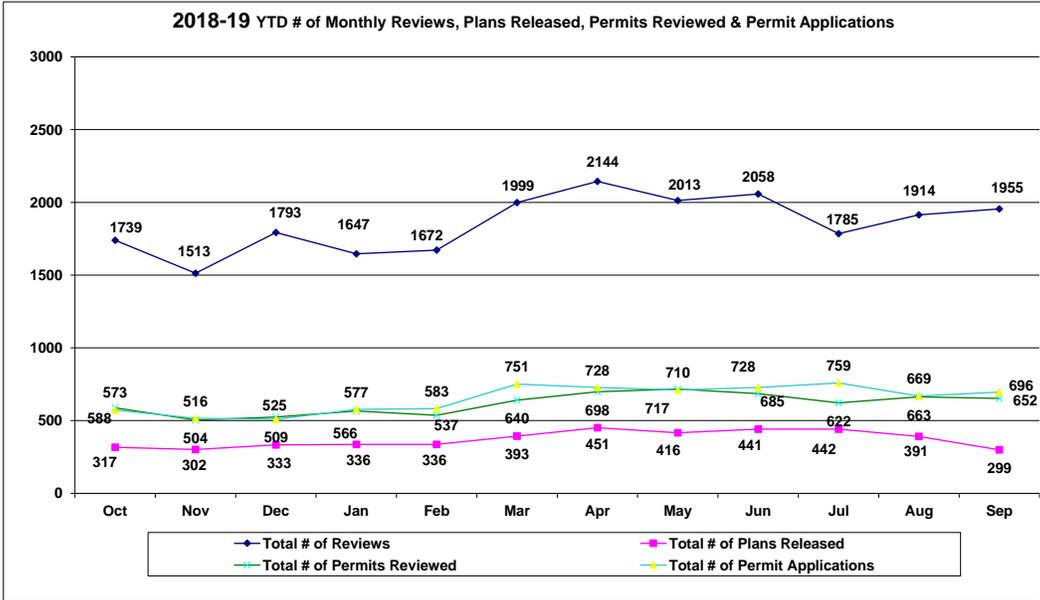
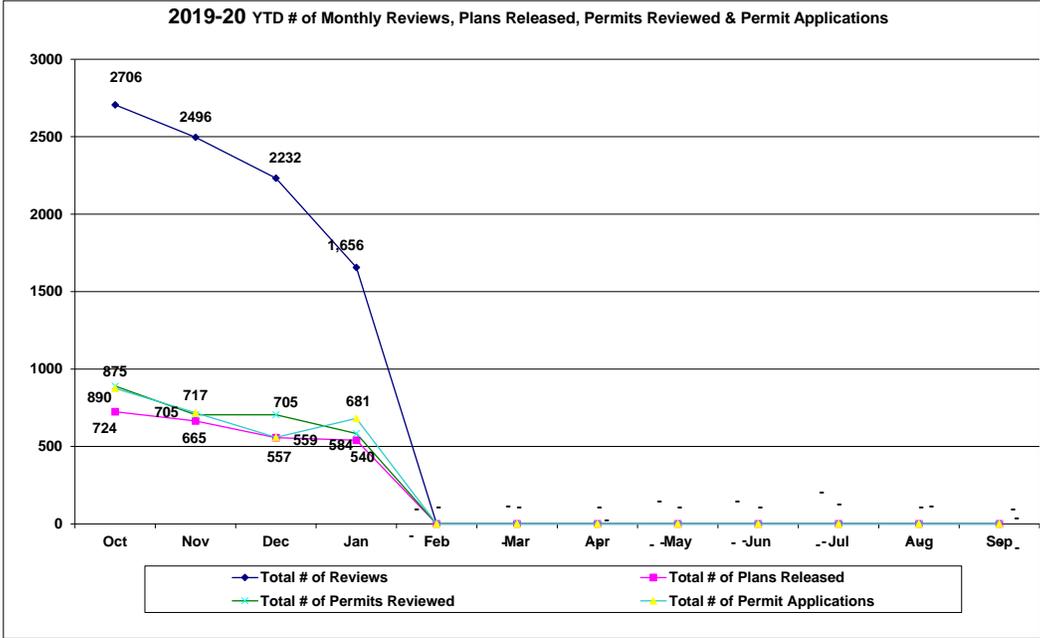
Monthly Comparison # of Plans Released by Construction Type												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
SF Family Plans Released	77	85	66	52	-	-	-	-	-	-	-	-
SF Remodel Plans Released	10	12	16	11	-	-	-	-	-	-	-	-
Multi Family Plans Released	5	1	20	1	-	-	-	-	-	-	-	-
Commercial Plans Released	6	6	12	6	-	-	-	-	-	-	-	-
Comm Remodel Plans Released	16	20	35	23	-	-	-	-	-	-	-	-





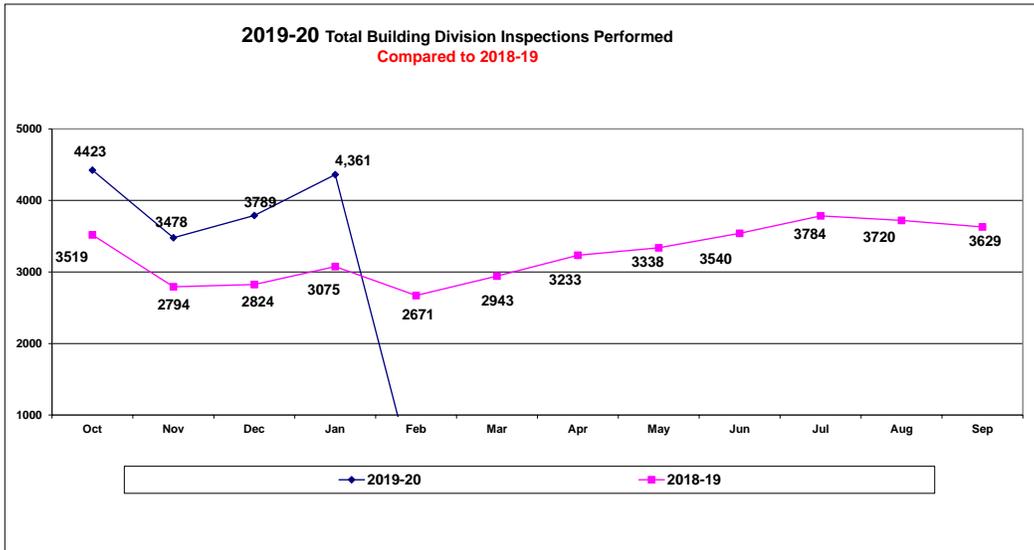
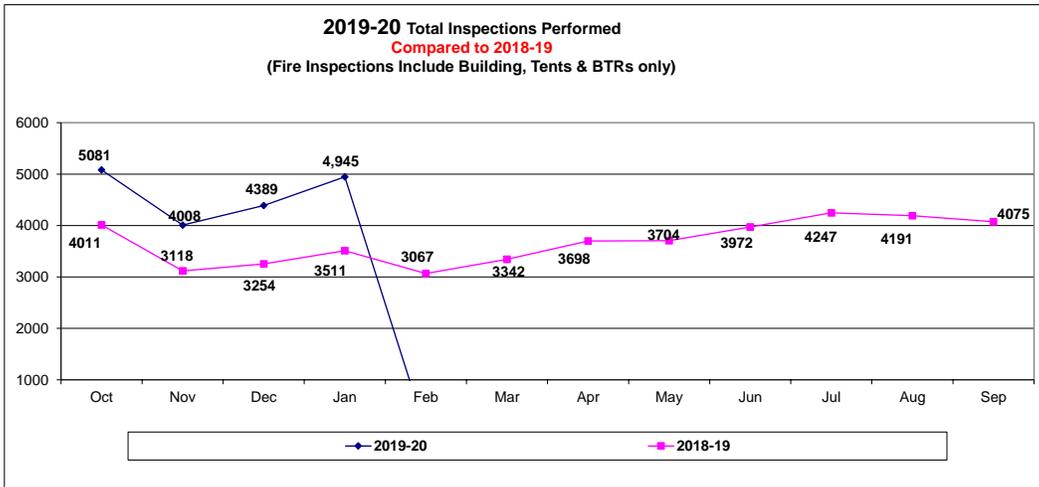


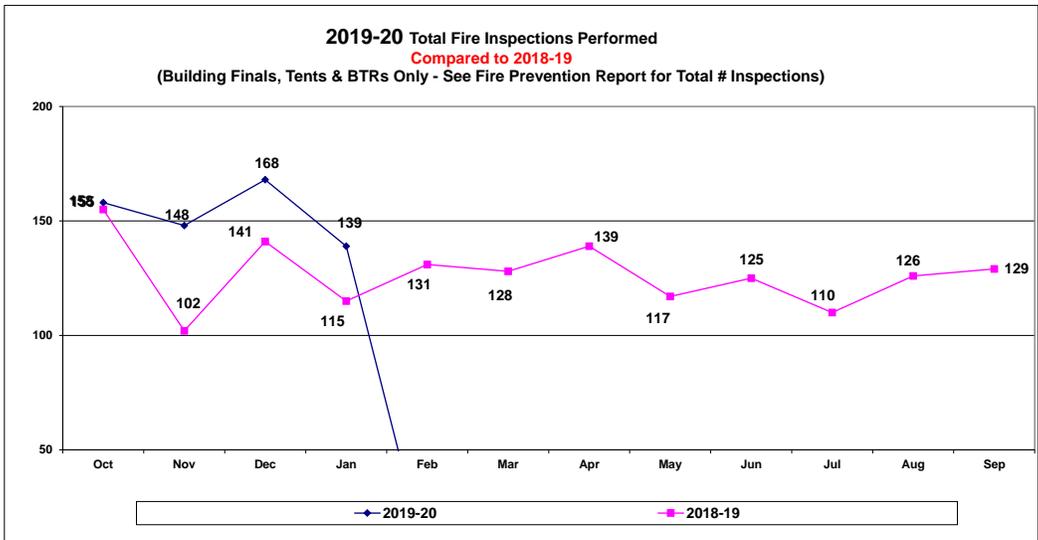
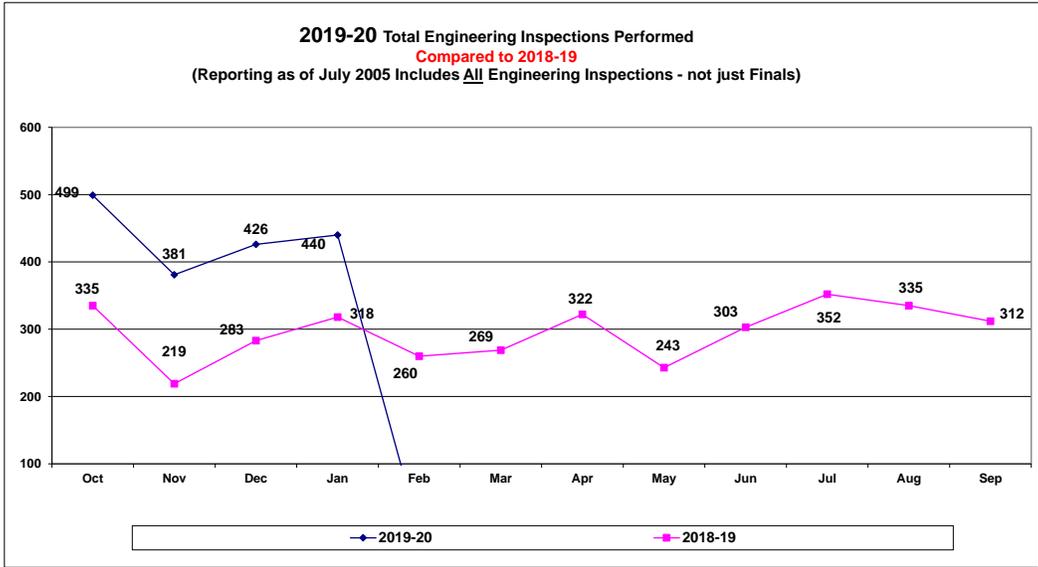
Monthly Comparison of # of Reviews, # of Plans Released & # of Permit Applications												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Total # of Reviews	2706	2496	2232	1,656	-	-	-	-	-	-	-	-
Total # of Plans Released	724	665	557	584	-	-	-	-	-	-	-	-
Total # of Permits Reviewed	890	705	705	540	-	-	-	-	-	-	-	-
Total # of Permit Applications	875	717	559	681	-	-	-	-	-	-	-	-



2019-20	Monthly Comparison of # of Inspections Not Including Units											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Total Inspections Performed	5081	4008	4389	4,945	-	-	-	-	-	-	-	-
Building Inspections Performed	4423	3478	3789	4,361	-	-	-	-	-	-	-	-
Engineering Inspections Performed	499	381	426	440	-	-	-	-	-	-	-	-
Fire Inspections Performed*	158	148	168	139	-	-	-	-	-	-	-	-
Zoning Inspections Performed	1	1	6	5	-	-	-	-	-	-	-	-

2018-19	Monthly Comparison of # of Inspections											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Total Inspections Performed	4011	3118	3254	3511	3067	3342	3698	3704	3972	4247	4191	4075
Building Inspections Performed	3519	2794	2824	3075	2671	2943	3233	3338	3540	3784	3720	3629
Engineering Inspections Performed	335	219	283	318	260	269	322	243	303	352	335	312
Fire Inspections Performed*	155	102	141	115	131	128	139	117	125	110	126	129
Zoning Inspections Performed	2	3	6	3	5	2	4	6	4	1	10	5







**FMBZOC**

**AGENDA ITEM #7**

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Planning/Development Services -  
January 2020

- a. Financial/Budget
- b. Staffing/Org Chart

FINANCIAL SUMMARY FOR DEPARTMENT: 1301

Acct #	Account Description	FY Current Budget	Oct 19 Actual	Nov 19 Actual	Dec 19 Actual	Jan 20 Actual	Feb 20 Actual	Mar 20 Actual	Apr 20 Actual	May 20 Actual	June 20 Actual	July 20 Actual	Aug 20 Actual	Sept 20 Actual	Year to Date	% of Budget	Year to Date Balance to Make Budget
<b>REVENUES</b>																	
002-1301-349-9010	Planning Fees	19,100	-	-	300	-	-	-	-	-	-	-	-	-	300	2%	18,800
<b>Total Revenue</b>		<b>\$19,100</b>	<b>\$-</b>	<b>\$-</b>	<b>\$300</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$300</b>	<b>2%</b>	<b>\$18,800</b>
<b>EXPENDITURES</b>																	
002-1301-515-1200	Sal/Wage Regular (f	366,300	25,070	22,741	22,775	22,266	-	-	-	-	-	-	-	-	92,852	25%	273,448
002-1301-515-1205	Seniority Pay (PLAN	6,200	201	3,776	-	-	-	-	-	-	-	-	-	-	3,977	64%	2,223
002-1301-515-1400	Sal/Wage Overtime	2,000	227	114	29	52	-	-	-	-	-	-	-	-	422	21%	1,578
002-1301-515-2100	FICA Tax (PLAN)	28,300	1,915	2,004	1,712	1,691	-	-	-	-	-	-	-	-	7,322	26%	20,978
002-1301-515-2200	Gen Retirement (PL	103,100	8,339	7,749	7,731	7,708	-	-	-	-	-	-	-	-	31,527	31%	71,573
002-1301-515-2300	Health/Life Ins (PLA	62,000	4,416	4,416	4,416	4,416	-	-	-	-	-	-	-	-	17,664	28%	44,336
002-1301-515-2400	Workers' Comp (PL)	2,800	233	233	233	233	-	-	-	-	-	-	-	-	932	33%	1,868
<b>Personal Services Subtotal</b>		<b>\$570,700</b>	<b>\$40,401</b>	<b>\$41,033</b>	<b>\$36,896</b>	<b>\$36,366</b>									<b>\$154,896</b>	<b>27%</b>	<b>\$416,004</b>
002-1301-515-3100	Prof Svcs (PLAN)	110,690	-	3,250	2,044	2,100	-	-	-	-	-	-	-	-	7,394	7%	103,296
002-1301-515-3101	Prof Svcs Misc (PLA	-	20,761	13,031	17,995	16,803	-	-	-	-	-	-	-	-	68,590	0%	(68,590)
002-1301-515-3400	Contract Svcs (PLA)	50,331	-	-	-	118	-	-	-	-	-	-	-	-	118	0%	50,213
002-1301-515-4000	Travel/Trans (PLAN)	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	3,000
002-1301-515-4200	Freight/Postage (PL	9,600	482	1,089	359	-	-	-	-	-	-	-	-	-	1,930	20%	7,670
002-1301-515-4300	Utilities (PLAN)	3,800	-	-	-	1,000	-	-	-	-	-	-	-	-	1,000	26%	2,800
002-1301-515-4400	Rentals/Leases (PL)	19,800	-	-	139	-	-	-	-	-	-	-	-	-	139	1%	19,661
002-1301-515-4410	Fleet Equip Rental (l	100	8	8	8	8	-	-	-	-	-	-	-	-	32	32%	68
002-1301-515-4416	ITS Svc Charges (PI	118,300	9,858	9,858	9,858	9,858	-	-	-	-	-	-	-	-	39,432	33%	78,868
002-1301-515-4417	ITS Capital Recover	7,500	625	625	625	625	-	-	-	-	-	-	-	-	2,500	33%	5,000
002-1301-515-4600	Repairs/Maint (PLA)	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	1,000
002-1301-515-4700	Printing/Binding (PL	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	4,000
002-1301-515-4810	Public Relations (PL	400	-	-	38	-	-	-	-	-	-	-	-	-	38	10%	362
002-1301-515-4900	Other Current Chgs	4,800	209	523	198	-	-	-	-	-	-	-	-	-	930	19%	3,870
002-1301-515-4930	Cash (Over)Short (P	-	-	-	-3	-	-	-	-	-	-	-	-	-	(3)	0%	3
002-1301-515-5100	Office Supplies (PLA	3,000	851	98	-	-	-	-	-	-	-	-	-	-	949	32%	2,051
002-1301-515-5200	Operating Supplies (	1,500	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	1,500
002-1301-515-5400	Dues/Subscriptions	32,700	285	10	6,548	6,190	-	-	-	-	-	-	-	-	13,033	40%	19,667
<b>Operating Expense Subtotal</b>		<b>\$370,521</b>	<b>\$33,079</b>	<b>\$28,492</b>	<b>\$37,809</b>	<b>\$36,702</b>									<b>\$136,082</b>	<b>37%</b>	<b>\$234,439</b>
<b>Total Expenditures</b>		<b>\$941,221</b>	<b>\$73,480</b>	<b>\$69,525</b>	<b>\$74,705</b>	<b>\$73,068</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$290,778</b>	<b>31%</b>	<b>\$650,443</b>
<b>Revenue Over Expenditures</b>		<b>(\$922,121.00)</b>	<b>(\$73,481.40)</b>	<b>(\$69,526.27)</b>	<b>(\$74,405.29)</b>	<b>(\$73,069.25)</b>									<b>(\$290,482.21)</b>		

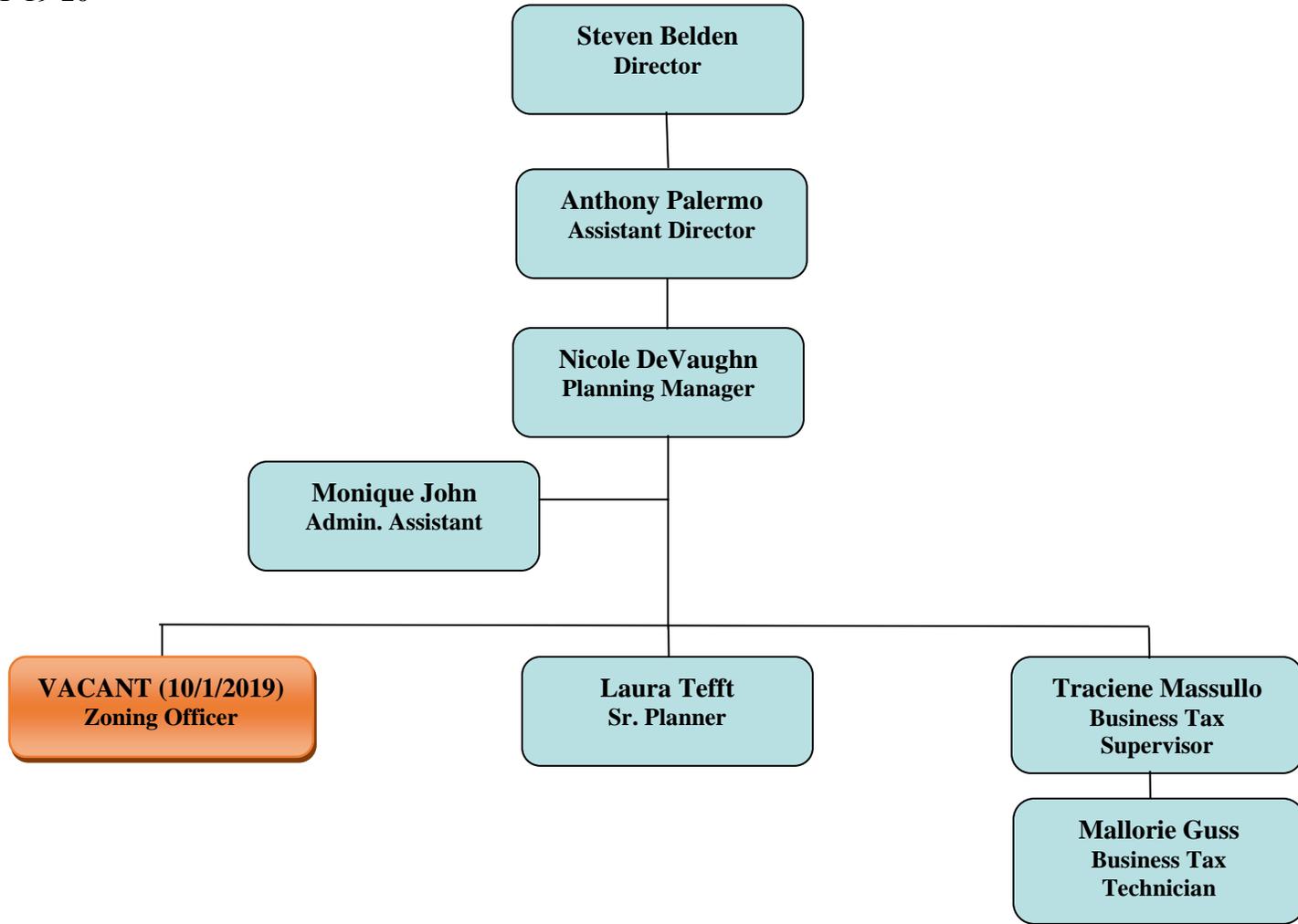
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FINANCIAL SUMMARY FOR DEPARTMENT: 1201

Acct #	Account Description	FY Current Budget	Oct 19 Actual	Nov 19 Actual	Dec 19 Actual	Jan 20 Actual	Feb 20 Actual	Mar 20 Actual	Apr 20 Actual	May 20 Actual	June 20 Actual	July 20 Actual	Aug 20 Actual	Sept 20 Actual	Year to Date	% of Budget	Year to Date Balance to Make Budget
<b>REVENUES</b>																	
002-1201-316-0010	Business Tax Fees	2,538,400	1,814,691	564,514	86,312	33,838	-	-	-	-	-	-	-	-	2,499,355	98%	39,045
002-1201-329-2003	Computer/Automatic	57,000	4,336	3,665	8,608	10,343	-	-	-	-	-	-	-	-	26,952	47%	30,048
002-1201-329-2010	Zoning/Planning Fee	159,600	12,430	14,325	5,085	6,550	-	-	-	-	-	-	-	-	38,390	24%	121,210
002-1201-329-2011	DRL Plan Review Fe	1,083,600	161,558	51,476	75,207	81,494	-	-	-	-	-	-	-	-	369,735	34%	713,865
002-1201-338-2010	County Business Ta:	62,500	-	4,743	1,717	1,396	-	-	-	-	-	-	-	-	7,856	13%	54,644
002-1201-369-0010	Miscellaneous Reve	-	2,150	1,575	2,076	1,950	-	-	-	-	-	-	-	-	7,751	0%	(7,751)
002-1201-369-0100	Reimbursed Expens	-	60	-	623	160	-	-	-	-	-	-	-	-	843	0%	(843)
<b>Total Revenue</b>		<b>\$3,901,100</b>	<b>\$1,995,225</b>	<b>\$640,298</b>	<b>\$179,628</b>	<b>\$135,731</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$2,950,882</b>	<b>76 %</b>	<b>\$950,218</b>
<b>EXPENDITURES</b>																	
<b>Personal Services Subtotal</b>																	
<b>Operating Expense Subtotal</b>																	
<b>Capital Outlay Subtotal</b>																	
<b>Total Expenditures</b>		<b>\$0</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$0</b>		<b>\$0</b>
<b>Revenue Over Expenditures</b>		<b>\$3,901,100.00</b>	<b>\$1,995,224.67</b>	<b>\$640,297.41</b>	<b>\$179,627.86</b>	<b>\$135,731.93</b>									<b>\$2,950,881.87</b>		

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City of Fort Myers  
Community Development Department  
Planning Division – FY 19-20



**KEY:**

VACANT Position

FROZEN Position



**FMBZOC**

**AGENDA ITEM #8**

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Building/Permitting/Inspections (BPI) -  
January 2020

- a. Financial/Budget
- b. Staffing/Org Chart

FINANCIAL SUMMARY FOR DEPARTMENT: 425

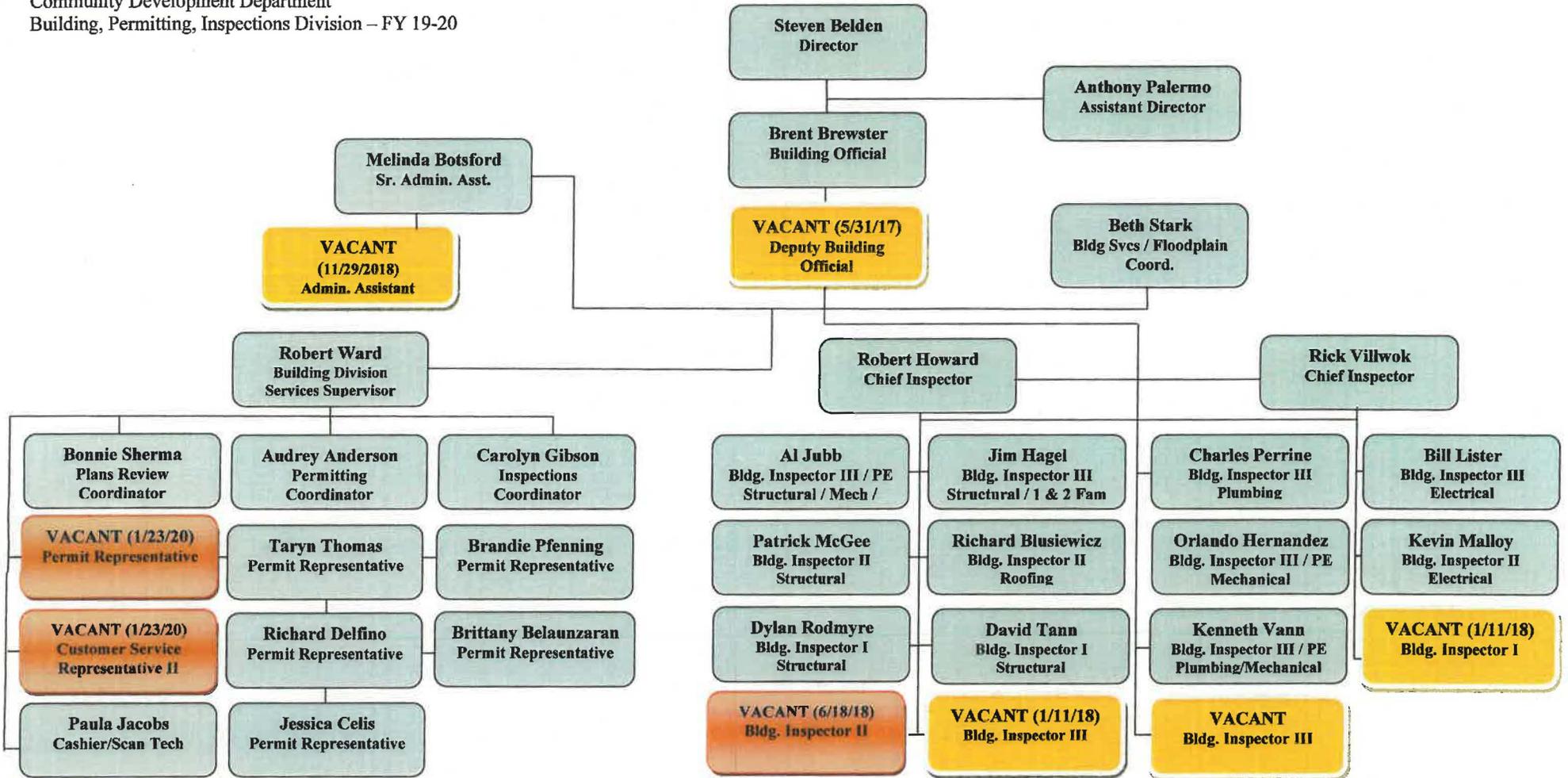
Acct #	Account Description	FY Current Budget	Oct 19 Actual	Nov 19 Actual	Dec 19 Actual	Jan 20 Actual	Feb 20 Actual	Mar 20 Actual	Apr 20 Actual	May 20 Actual	June 20 Actual	July 20 Actual	Aug 20 Actual	Sept 20 Actual	Year to Date	% of Budget	Year to Date Balance to Make Budget
<b>REVENUES</b>																	
425-1215-316-0011	Permit Reinspection	113,800	14,100	13,400	7,200	9,850	-	-	-	-	-	-	-	-	44,550	39%	69,250
425-1215-316-0020	Local Business Tax-	32,400	2,183	1,710	2,170	1,830	-	-	-	-	-	-	-	-	7,893	24%	24,507
425-1215-322-0010	Building Permits	1,662,000	222,641	126,767	318,794	250,798	-	-	-	-	-	-	-	-	919,000	55%	743,000
425-1215-329-2003	Computer/Automatic	33,200	2,316	1,708	3,763	3,383	-	-	-	-	-	-	-	-	11,170	34%	22,030
425-1215-329-2004	Inspection Overtime	3,100	180	195	840	910	-	-	-	-	-	-	-	-	2,125	69%	975
425-1215-369-0010	Miscellaneous Reve	-	-238	3	-	-	-	-	-	-	-	-	-	-	(235)	0%	235
425-1215-389-9010	Prior Year Surplus	3,801,328	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	3,801,328
425-1231-369-0010	10% Surcharge (BP)	6,900	-	808	-	-	-	-	-	-	-	-	-	-	808	12%	6,092
<b>Total Revenue</b>		<b>\$5,652,728</b>	<b>\$241,182</b>	<b>\$144,591</b>	<b>\$332,767</b>	<b>\$266,771</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$985,311</b>	<b>17 %</b>	<b>\$4,667,417</b>
<b>EXPENDITURES</b>																	
425-1215-524-1200	Sal/Wage Regular (I	2,045,500	132,264	127,804	127,078	122,698	-	-	-	-	-	-	-	-	509,844	25%	1,535,656
425-1215-524-1205	Seniority Pay (BPI)	18,400	-	21,936	-	-	-	-	-	-	-	-	-	-	21,936	0%	(3,536)
425-1215-524-1400	Sal/Wage Overtime	27,000	1,528	929	668	744	-	-	-	-	-	-	-	-	3,869	14%	23,131
425-1215-524-2100	FICA Tax (BPI)	156,200	9,901	11,197	9,432	9,259	-	-	-	-	-	-	-	-	39,789	25%	116,411
425-1215-524-2200	Gen Retirement (BP	666,800	41,808	39,472	39,857	38,985	-	-	-	-	-	-	-	-	160,122	24%	506,678
425-1215-524-2300	Health/Life Ins (BPI)	457,200	24,287	24,913	24,925	26,197	-	-	-	-	-	-	-	-	100,322	22%	356,878
425-1215-524-2400	Workers' Comp (BPI)	1,400	117	117	117	117	-	-	-	-	-	-	-	-	468	33%	932
<b>Personal Services Subtotal</b>		<b>\$3,372,500</b>	<b>\$209,905</b>	<b>\$226,368</b>	<b>\$202,077</b>	<b>\$198,000</b>									<b>\$836,350</b>	<b>25 %</b>	<b>\$2,536,150</b>
425-0000-513-3110	Prof Svcs Investmer	16,900	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	16,900
425-1215-524-3100	Prof Svcs (BPI)	66,500	2,122	3,486	1,239	1,095	-	-	-	-	-	-	-	-	7,942	12%	58,558
425-1215-524-3200	Accounting/Auditing	800	-	-	11	-	-	-	-	-	-	-	-	-	11	1%	789
425-1215-524-3400	Contract Svcs (BPI)	376,128	16	62,542	35,076	2,917	-	-	-	-	-	-	-	-	100,551	27%	275,577
425-1215-524-4000	Travel/Trans (BPI)	15,000	284	7	-	-	-	-	-	-	-	-	-	-	291	2%	14,709
425-1215-524-4200	Freight/Postage (BP	1,200	117	91	52	8	-	-	-	-	-	-	-	-	268	22%	932
425-1215-524-4300	Utilities (BPI)	16,500	-	-	-	4,365	-	-	-	-	-	-	-	-	4,365	26%	12,135
425-1215-524-4400	Rentals/Leases (BPI)	80,500	-	396	348	-	-	-	-	-	-	-	-	-	744	1%	79,756
425-1215-524-4410	Fleet Equip Rental (I	293,500	24,458	24,458	24,458	24,458	-	-	-	-	-	-	-	-	97,832	33%	195,668
425-1215-524-4416	ITS Svc Charges (BI	257,100	21,425	21,425	21,425	21,425	-	-	-	-	-	-	-	-	85,700	33%	171,400
425-1215-524-4417	ITS Capital Recover	19,900	1,658	1,658	1,658	1,658	-	-	-	-	-	-	-	-	6,632	33%	13,268
425-1215-524-4500	Insurance (BPI)	42,200	3,517	3,517	3,517	3,517	-	-	-	-	-	-	-	-	14,068	33%	28,132
425-1215-524-4600	Repairs/Maint (BPI)	5,500	775	150	150	-	-	-	-	-	-	-	-	-	1,075	20%	4,425
425-1215-524-4700	Printing/Binding (BP	300	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	300
425-1215-524-4900	Other Current Chgs	241,300	20,108	20,108	20,108	20,108	-	-	-	-	-	-	-	-	80,432	33%	160,868

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FINANCIAL SUMMARY FOR DEPARTMENT: 425

Acct #	Account Description	FY Current Budget	Oct 19 Actual	Nov 19 Actual	Dec 19 Actual	Jan 20 Actual	Feb 20 Actual	Mar 20 Actual	Apr 20 Actual	May 20 Actual	June 20 Actual	July 20 Actual	Aug 20 Actual	Sept 20 Actual	Year to Date	% of Budget	Year to Date Balance to Make Budget
425-1215-524-4940	General Admin Expe	302,400	25,200	25,200	25,200	25,200	-	-	-	-	-	-	-	-	100,800	33%	201,600
425-1215-524-5100	Office Supplies (BPI)	13,500	436	2,451	396	28	-	-	-	-	-	-	-	-	3,311	25%	10,189
425-1215-524-5200	Operating Supplies (	4,500	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	4,500
425-1215-524-5250	Small Tools/Equip (E	4,000	497	31	614	392	-	-	-	-	-	-	-	-	1,534	38%	2,466
425-1215-524-5298	Hardware = \$750 < !	-	-	3,747	-	-	-	-	-	-	-	-	-	-	3,747	0%	(3,747)
425-1215-524-5400	Dues/Subscriptions	22,500	370	70	1,079	-	-	-	-	-	-	-	-	-	1,519	7%	20,981
<b>Operating Expense Subtotal</b>		<b>\$1,780,228</b>	<b>\$100,983</b>	<b>\$169,337</b>	<b>\$135,331</b>	<b>\$105,171</b>									<b>\$510,822</b>	<b>29 %</b>	<b>\$1,269,406</b>
<b>Capital Outlay Subtotal</b>																	
<b>Debt Service Total</b>																	
425-1215-581-9310	Trsf to General CIB	500,000	-	-	-	13,695	-	-	-	-	-	-	-	-	13,695	3%	486,305
<b>Other Expenses Subtotal</b>		<b>\$500,000</b>				<b>\$13,695</b>									<b>\$13,695</b>	<b>3 %</b>	<b>\$486,305</b>
<b>Total Expenditures</b>		<b>\$5,652,728</b>	<b>\$310,888</b>	<b>\$395,705</b>	<b>\$337,408</b>	<b>\$316,866</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$- \$1,380,867</b>	<b>24 %</b>	<b>\$4,291,861</b>
<b>Revenue Over Expenditures</b>			<b>(\$69,705.93)</b>	<b>(\$251,115.38)</b>	<b>(\$4,641.12)</b>	<b>(\$50,097.08)</b>									<b>(\$375,559.51)</b>		

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**\*NOTE: Vacant Positions within Division, Not Being Filled At this Time**



**FMBZOC**

**AGENDA ITEM #9**

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CDD Director Comments



**FMBZOC**

**AGENDA ITEM #10**

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Other Business:



**FMBZOC**

**AGENDA ITEM #14**

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Next Meeting: March 26, 2020