## PLUMBING / IRRIGATION PERMITS - CHECKLIST

### General Requirements for ALL Permits
- ☐ Permit must be pulled by a properly licensed Contractor or Owner-Builder
- ☐ Contractors must be actively registered with the City of Fort Myers, with updated license and insurance information
- ☐ Owner-Builder must personally appear to sign the Owner-Builder Disclosure Statement and Permit Application

Visit [www.cityftmyers.com/1650/Electronic-Permits/](http://www.cityftmyers.com/1650/Electronic-Permits/) to learn about ePlan

### Documents at Submittal
- ☐ Plumbing Trade Permit application, completed in its entirety and signed by the license holder or owner-builder
- ☐ Owner-Builder Disclosure Statement, if being pulled as owner-builder

### Plans at Submittal
- ☐ One (1) set of drawings shall be required for multi-family and commercial projects for any of the following:
  1. Grease/Sand/Oil Interceptor Installation or Removal
  2. Pump Station/Lift Station* (private)
  3. Addition of New Sanitary Piping, with or without New Fixtures

*Separate Electrical Trade Permit Required

**Extensions of a Master Irrigation System that was previously permitted does not require plans

***Assembly must be tested by Certified Backflow Prevention Assembly Tester; results shall be sent to the Utilities Division, Cross Connection Control Program, at PO Drawer 340, Fort Myers, FL 33902-0340 or faxed to (239) 344-5958.

### Documents at Issuance
- ☐ Proof of Ownership, if the ownership on Lee County Property Appraiser Website ([www.leepa.org](http://www.leepa.org)) differs from the Permit Application

### Documents Prior to Inspection
- ☐ Certified Copy of recorded Notice of Commencement for all jobs over $2,500.

### Inspections
- ☐ 200 1st Rough – Schedule once all underground piping is in place and pressure test is applied, prior to covering of piping under slabs ((prior to concealment))
- ☐ 201 2nd Rough Plumbing – Schedule once all rough piping is installed, including tubs, and the system is filled with water or pressure test is applied
- ☐ 203 Sewer – Schedule once all sewer connections are made, prior to covering ((prior to concealment))
- ☐ 204 Plumbing Final – Schedule once all plumbing work has been completed and fixtures are installed
- ☐ 230 Irrigation Final – Schedule once all irrigation work has been completed

Revised: 02/26/2020