

**N**estled on the banks of the Caloosahatchee River about a mile east of Fort Myers' Historic River District; Riverside is the City's Community Center-built for the citizens and visitors of Fort Myers and Lee County.

Dedicated in 2000, Riverside boasts a ballroom with a sprung wood floor and full stage. A screened waterfront lanai with wooden rocking chairs completes the building's "Old Florida" style architectural style.

The Ballroom can accommodate up to 190 guests at either round or rectangular tables. In addition to the ballroom, the facility offers a full catering kitchen, and meeting room.

The property is landscaped with numerous native plants and features several locations for an outdoor wedding ceremony or special occasion. Adjacent to the community center is a green space park with a playground, large covered picnic areas, nature trails, a small canoe/kayak pier, fishing pier, and a replica lighthouse.



# Riverside Community Center



**Riverside Community Center**  
3061 East Riverside Drive  
Fort Myers, Florida 33916  
239.321.7529  
[recreation@cityftmyers.com](mailto:recreation@cityftmyers.com)



## Additional Fees:

### REFUNDABLE DEPOSIT:

If you are serving alcohol, your refundable deposit will be \$500. In addition, you will be required to hire private security to work during your event and purchase \$1,000,000 of liability insurance with a Liquor Liability Clause.

If you choose not to serve alcohol at your event, your refundable deposit will be \$250. There is no security or insurance required.

These deposits are refunded to you after your event, providing the building is left clean and undamaged. In order to reserve the date, you must pay the refundable deposit plus \$53.00.

### TABLE AND CHAIR SET UP & TAKE DOWN

Tables and chairs provided at the Facility, are not to be used outdoors. Tables and chairs will be set up by city staff prior to events and taken down afterwards. Fees for set up and take down are as follows:  
 Tables and chairs (set up and take down) - \$120.00  
 Chairs only (set up and take down) - \$50.00

### TULIP INSURANCE

The City has also secured a TULIP Policy for the facility. Tenant Users Liability Insurance Protection (TULIP) is insurance uniquely designed to provide short term liability insurance coverage for our customers when the events cannot be covered under their current insurance or for which they have no other coverage. In most cases, this coverage is available at \$100 per event.

## Rental Fees:

WEEKEND / HOLIDAY RENTAL (Fri., Sat., Sun.)	WEEKDAY RENTAL (Mon. – Thu.)
<u>Ballroom</u> 4 hours or less \$350.00 4 to 8 hours \$800.00 Each Addl. Hr. (Over 8 hours) \$50.00	<u>Ballroom</u> 4 hours or less \$75.00 4 to 8 hours \$150.00 Each Addl. Hr. (Over 8 hours) \$20.00
<u>Meeting Room</u> 4 hours or less \$200 4 to 8 hours \$350 Each Addl. Hr. (Over 8 hours) \$50	<u>Meeting Room</u> 4 hours or less \$50.00 4 to 8 hours \$100.00 Each Addl. Hr. (Over 8 hours) \$25.00

## Rental Fees Include:



Use of tables and chairs for your event

- 20 - 60" round tables (seat 8)
- 10 - 8' rectangular tables (seat 8)
- 8 - 6' rectangular tables (seat 6)

Use of full catering kitchen

- 400lb ice machine
- Industrial microwave
- Commercial range w/2 ovens
- Commercial refrigerator
- Commercial freezer
- 3 compartment sink
- Garbage disposal



For more information on rentals, other activities and opportunities offered at the Riverside Community Center please contact us at 239.321.7529 or email [recreation@cityftmyers.com](mailto:recreation@cityftmyers.com).